



# **SELF STUDY REPORT**

**FOR**

**2<sup>nd</sup> CYCLE OF ACCREDITATION**

**AMBEDKAR COLLEGE**

VILLAGE - LALDAHAR POST - FATIKROY DIST-UNAKOTI

799290

[www.actripura.edu.in](http://www.actripura.edu.in)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**October 2020**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Ambedkar College, a Government General Degree College (GDC), was established on 26th September 1991. Initially the college was running in the campus of Fatikroy Class XII School, as it had no campus of its own. Afterwards on 15th August 1999 the college got its present permanent campus, which was acquired at the cost of vacating 34 families residing in that area who were rehabilitated by the local administration in Govt. land within 1 KM from the college.

The college is located in the Laldahar area, under Rajnagar GP of Fatikroy, Kumarghat subdivision, Unakoti (24.1716229 0N 92.01599310E) Tripura. Since the initial days, this college marked with the sacrifice of common people of this land and through years of struggles from various fronts, this college has grown to its present form, which comprises of 10.4 Acres of land encompassing an old and a new campus along with a number of academicians with impressive numbers of students. The college is permanently affiliated to Tripura University and is recognized by UGC under section 2 (f) and 12 (B) since 2010. In 2015, the College was accredited by NAAC, Bangalore. In course of its glorious journey of over 29 years, the College has achieved to run 15 departments, one center for Distance Education of Tripura University and one center of Rashtriya Sanskrit Sansthan, New Delhi to help the working man and woman of this rural area to fulfill their aspiration for higher learning. The College also has NIELIT center to offer short term courses on computer literacy. College offers three years (Six Semesters) UG degree programs, i.e. B. A. and B.Sc., in different subjects in Credit Based Semester System.

The college is the first Govt. Degree College of Tripura participated in the NIRF ranking in 2017-18 and also participated in 2019-20. IQAC was established in the year 2012 and has been functioning as a catalyst for many processes about quality nourishment and enhancement. The recommendations made by the NAAC peer team have always been directed the succeeding perspective plans and majority of them have been implemented with priority.

### **Vision**

1. Ambedkar College has committed vision to inspire a very high sense of dedication and discipline in the mind of students and to ensure standard of education by imparting quality education.
2. College has the vision to make the learners intellectually superior and ethically strong.
3. The Institution also affixes its goal to ascertain the unity and integrity among the people of different communities and religions and to uplift the weaker section of the region.
4. The institution also takes upon itself the arduous responsibility to identify the potentials, possibilities, as well as weakness in the teaching and learning process with a view to elevating the institution to the level of fineness and also to the national development.

### **Mission**

1. To provide quality education to the students irrespective of caste, creed, religion and diverse socio-economic status.
2. To develop the college as an ideal centre of learning for proper manifestation of the best in an individual learner's mind.
3. To ascertain the unity and integrity among the people of different communities and religions and to uplift the weaker sections of the region.
4. To create awareness on human rights, value system, cultural heritage and scientific temper.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

1. Government funded, UGC recognized and NAAC accredited college situated in rural location.
2. ICT infrastructure like Computer Lab, E-study centre, Digital Language Lab, Smart Class Rooms, and Institutional Learning Management System.
3. Offline and Online feedback system
4. Automated College Library with more than 18,000 books with INFLIBNET facility.
5. Students' achievement in sports activities.
6. Eco-friendly, single-used plastic free and tobacco free campus.
7. MOU with different institutions, NIELIT, IGNOU and ICFAI for academic and cultural exchange.
8. Certificate and Diploma courses through Non-formal Sanskrit Education Center and NIELIT.

### Institutional Weakness

Institutional Weakness:

1. Geographically remote location.
2. Limited space for horizontal expansion of college campus.
3. Unavailability of independent college playground.

### Institutional Opportunity

Institutional Opportunity:

1. The college has enough opportunity for providing access to higher education of rural and economically weaker section of the society.
2. Scope for better academic atmosphere for teaching learning practices.
3. Promotion of regional art and culture through cultural activities.
4. Scope for inter-institutional students and teacher exchange programme.
5. Scope for introducing more skill based courses, PG courses and commerce stream.

## **Institutional Challenge**

Institutional Challenge:

1. Placement of students.
2. Students' progression in Higher Studies is limited due to poor socio-economic background.
3. Maintaining safety and security due to non existence of peripheral boundary wall.
4. Local transport facility for students and staff.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Ambedkar College is permanently affiliated to Tripura University (TU) and systematically follows the curriculum prescribed by the affiliating university. The college offers UG level B.A. and B.Sc. programmes in different subjects, and two Diploma and two Certificate courses in collaboration with other institutes as per their prescribed curriculum.

For effective curriculum delivery the college prepares Academic Calendar, Class routine, regular meetings in departmental and college level, etc. Adhering to the above institutional measures for effective curriculum delivery the college organizes its internal examinations and other curricular and extracurricular activities throughout the years. Final end semester examinations held in the college as per guidelines and notification of TU. Through various courses, viz. Political Science Major (paper-I, III & V), compulsory course on Environmental studies etc., the college integrates issues relevant to Human Rights and Gender Studies, Environmental Studies, Women Studies and Human Values.

Teachers of the college participate in various activities related to curriculum development and assessment of the affiliating university by setting of question papers, evaluating answer sheets and representing the college in the Board of Undergraduate Studies of TU for curriculum revision etc.

College obtains feedback from students, teachers and alumni in offline mode and after analyzing those, suggestions are taken into consideration for preparing the future plan of the college at the beginning of every academic year. Besides, online Students Satisfaction Survey is done for teaching learning evaluation. Also feedback analysis reports are posted in the college website.

### **Teaching-learning and Evaluation**

The college has transparent admission process catering students from diverse backgrounds maintaining the rules prescribed by the Directorate of Higher Education and affiliating University. In last five years more than 1800 students have taken admissions in the college. During admission reservation policy is strictly followed by the college.

Academic calendar is prepared at the beginning of every academic year and academic activities are conducted adhering to this calendar in a best possible manner. The College has an academic committee to oversee the process of tracking and evaluating the performance of the students regularly. The institution assesses the learning levels of the students after admission, and organizes special programmes for advanced and slow learners.

Faculty of the college adopt student centric teaching methods such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences.

The college has developed smart classrooms facility for the effective knowledge delivery to the students. ICT is used by every faculty to make teaching and learning process more effective. Field visit, use of Virtual Laboratories, Laboratory Tools, and Hands on Experiences helped students to master skills and to build their confidence.

Each and every student is assigned to a mentor from the faculty of concerned department for overall improvement of the student. In every class attendance records are maintained. Performance of the student is evaluated through assignments, unit tests, attendance, viva-voce etc.

The college has clearly defined Programme and course outcomes of the offered programmes along with the assessment strategy. There is an established mechanism to deal with grievances related to university examination and internal college examination. The grievance redressal mechanism is transparent, time- bound and efficient.

IQAC of the college collects the feedback from students on teaching-learning in the form of online Student Satisfaction Survey and analyses this feedback to improve the teaching learning process more effective.

### **Research, Innovations and Extension**

College promotes research activities by motivating the faculty members to get grants from government, non-governmental bodies and industry for their research proposals. As a result of this three minor research projects have been successfully completed by faculty members. Organization of workshops/seminars/conferences on several issues related to different areas of education is another initiative in promotion of research culture in the college. Faculty members are encouraged to participate and present papers in seminars/conferences/workshops at regional, national and international levels. College promotes faculty engagement in authoring books, publications, newsletters etc. and publishes a journal titled “Ambedkar College Research Journal” having ISSN number.

The college organizes several extension activities to promote institute-neighborhood community association to sensitize the students towards the community needs to bring communal transformation in the surrounding rural communities. College is actively involved in organizing extension activities to help the society by its services such as blood donation, Swachh Bharat Abhiyan, book donation, clothes donation, plantation, conducting activities for underprivileged, awareness program on AIDS, etc. Major extension activities are organized by the National Service Scheme (NSS), National Cadet Corps (NCC), Red Ribbon Club, and other committees of the college, and they work in forefronts in extension activities through community empowerment and involvement, focusing on issues such as Gender, Public Health, Environment, and other developmental programs.

The Institution has several collaborations/linkages for faculty exchange, student exchange with neighborhood-college to improve the quality of teaching learning process. Institute has signed MOUs with national institutions for academic and research collaborations.

### **Infrastructure and Learning Resources**

To facilitate the process of teaching-learning the college has adequate infrastructures, viz. ICT enabled classrooms, e-study centre, digital language lab, Computer lab and departmental laboratories, and ICT equipments like computers, printers etc. with internet connectivity.

College has an auditorium to facilitate the performance of cultural activities. A well-equipped gymnasium with 10 station multi gym and various outdoor and indoor facilities, viz. a small playground, badminton court, volleyball court and various equipments for games and sports are available for physical development of the students. Besides, a first aid centre is in place to meet any kind of medical emergency.

College Library has more than 18,000 books. Additionally, print journals and magazines, old question papers and syllabus are made available to students. Good number of books on competitive examinations is also available in the library. And library is partially automated with e-granthalaya software. Reprographic facility is also available in the library.

College has updated its IT infrastructure facilities with time and need. The institution has one computer lab with 35 computers for easy access of the students. College campus is Wi-Fi enabled.

To ensure uninterrupted power supply for smooth functioning of the above mentioned facilities the college has silent generators and UPS systems.

College utilizes available funds received from RUSA, UGC and state government for maintenance and creation of newer infrastructure and learning resources. The college has a Development Committee (CDC), under the chairmanship of Principal and headed by a senior faculty member as coordinator and other senior faculty as members chalk out the areas and procedure for development of various physical facilities for the development of the college. For creation of new facilities, renovation/up gradation of the physical facilities the RUSA committee takes decision for utilizing the fund through Higher Purchase Committee (HPC) and Lower Purchase Committee (LPC) of the college.

### **Student Support and Progression**

In the area of student support and progression the college's achievement is not negligible. College financially supports its students by disbursing scholarships provided by Government. More than 60% students in an average have received scholarship during the last five years. Also college supports its students in capacity building and skill enhancement through different courses on ICT and language skills. Students get support for competitive examinations, job and career related issues through the Career and Counseling Cell. For timely redressal of student grievances related to sexual harassment, ragging etc.college has different committees and cells, viz. Grievance Redressal Cell, Internal Complaint Committee, Anti-ragging Committee and Discipline Committee.

Progression of our students in the field of placement, higher education, different competitive examinations, games and sports is good. Average percentages of student progression in the field of placement, higher education and in different competitive examinations are 9.88, 44.39 and 43.73 respectively. Participation of students in College level, University level, State level and National level events of games and sports is higher. A number of students have own medals and prizes in individual and team level events of games and sports. For facilitation of students' representation the college constitutes a SUC as per rules and regulations prescribed by the Directorate of Higher Education, Govt. of Tripura. SUC organizes various extracurricular activities involving the entire students' community. Besides, college encourages students' participation in co-curricular and extracurricular activities through NSS and NCC.

The college has a registered Alumni Association, and members of this association contribute their views regarding overall development of the college in the yearly meeting of IQAC held with the members of Alumni

Association. The alumni association contributes for the development of the college through different non-financial form, viz. plantation of trees inside college campus, Swaccha Bharat Abhiyan in association with Teachers' Council, felicitation to meritorious students etc. Besides, members of alumni association contribute in the development of the college by giving their valuable feedback that is collected by IQAC. Members of the alumni association regularly visit our college and motivate our students to study well for better result of the college.

### **Governance, Leadership and Management**

Principal is at the apex of the internal administration and assisted by the DDO, HODs, and different committees. Under the effective leadership of the Principal all stakeholders work hand in hand to materialize the vision and mission of the college and produce good graduates. For decentralized administration and participative management principal formulate the Teachers' Council (TC) and other committees involving stakeholders of education at the beginning of every academic session, and these committees play an important role in the execution of responsibilities and activities in the college.

For strategy development and deployment, college administration in consultation with IQAC, TC, Development Committee chalk out the future plan. And for effective implementation of those plans different committees meet regularly to assess the progress and take necessary actions accordingly. The college follows the appointments and service rules of Govt. of Tripura and UGC.

As part of the faculty empower strategies, college implements various general welfare schemes, viz. GPF, GI, Festival advance etc. Professional skill development programmes for staff are also organized by the college. The performance of faculty is assessed by the Department of Higher Education (DHE), Govt. of Tripura, through yearly Annual Confidential Report.

To ensure proper financial management in the college, DHE takes initiative for internal and external financial audits through state audit dept. and AG, Tripura. Besides, the college also conducts college level financial audit by engaging senior faculty members. College receives grants from State Govt., UGC, RUSA and other agencies of state and central government, and non-govt. funds collected form students. For effective mobilization and optimal utilization of received funds college has CDC, LPC, HPC etc.

IQAC of the college has played a major role in planning, guiding and monitoring various measures for quality improvement and for overall development of the college. It monitors the quality of the prevalent internal teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals. The HOD's of different department present their progress on teaching learning in the meetings of IQAC and complying their suggestions IQAC initiate different reform measures in this field.

### **Institutional Values and Best Practices**

College nurtures values and carries out its social responsibility through various initiatives pertaining to different areas, viz. gender equality, energy conservation, waste management etc.

College ensures its responsibility towards gender equality though creation of separate facilities for males and females/boys and girls, encouraging the participation of female in decision making bodies/committees/cells, organizing gender sensitization programme and running the Equal Opportunity Cell. As an initiative to use

alternative source of energy the college has sensor-based solar lighting system in its campus and mostly uses LED lights inside rooms for the purpose of energy conservation. College has proper solid, liquid and e-waste management mechanism for degradable and non-degradable waste. Rain water harvesting plants are available as means for water conservation in the college. As initiatives for green campus the college do landscaping with trees and plants, its pathways are pedestrian friendly, campus is plastic free and there is restriction on the entry of heavy automobiles inside the campus. Practice of conducting Green audit and Energy audits are prevalent in the college. College buildings are equipped with ramps for disabled persons. College promotes an inclusive harmonious environment thorough celebration of different days of national and international importance, and promotes art and culture of every ethnic group through different cultural programmes. College sensitizes its students and staff to the constitutional obligations by celebrating National Voters Day, Statehood day etc. College has prescribed internal code of conduct for teaching staff, non-teaching staff and students and is displayed in the college website.

For enhancement of quality, college has many best practices like Green campus initiatives, collaboration with different agencies for diploma and certificate courses, study tour, different internal audits, faculty development programmes, seminars/workshops, invited lectures for students etc.

College stands distinctive in the area of student support facilities, viz. laboratory, ICT infrastructure, Auditorium, Gymnasium, Library and Earn While Learn scheme etc.



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	AMBEDKAR COLLEGE
Address	Village - Laldahar Post - Fatikroy Dist-Unakoti
City	Kumarghat
State	Tripura
Pin	799290
Website	<a href="http://www.actripura.edu.in">www.actripura.edu.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Subrata Sharma	03824-295295	9436583691	-	principalacfr@gmail.com
IQAC / CIQA coordinator	Anil Kumar Acharya	03824-261916	9436544864	-	acharyaanilkumar1@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	26-09-1991

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Tripura	Tripura University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	12-03-2010	<a href="#">View Document</a>
12B of UGC	12-03-2010	<a href="#">View Document</a>

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

**Location and Area of Campus**

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Village - Laldahar Post - Fatikroy Dist-Unakoti	Rural	10.4	6600

## 2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Political Science Major	36	Higher Secondary	English + Bengali	40	32
UG	BA,Economics Major	36	Higher Secondary	English + Bengali	15	8
UG	BA,History Major	36	Higher Secondary	English + Bengali	30	20
UG	BA,Education Major	36	Higher Secondary	English + Bengali	30	25
UG	BA,Sanskrit Major	36	Higher Secondary	Bengali,Sanskrit	40	29
UG	BA,Philosophy Major	36	Higher Secondary	English + Bengali	20	0
UG	BA,Bengali Major	36	Higher Secondary	Bengali	40	20
UG	BA,English Major	36	Higher Secondary	English	20	20
UG	BA,Ba General Political Science Economics History Education Sanskrit Philosophy Bengali English Kokborak	36	Higher Secondary	English + Bengali	500	244
UG	BSc,Physics Major	36	Higher Secondary	English + Bengali	10	4
UG	BSc,Chemist	36	Higher	English +	10	2

	ry Major		Secondary	Bengali		
UG	BSc,Mathematics Major	36	Higher Secondary	English + Bengali	10	7
UG	BSc,Zoology Major	36	Higher Secondary	English + Bengali	10	10
UG	BSc,Bsc General Physics Chemistry Mathematics	36	Higher Secondary	English + Bengali	20	0
UG	BSc,Bsc General Botany Zoology Human Physiology	36	Higher Secondary	English + Bengali	20	17

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				21			
Recruited	0	0	0	0	0	0	0	0	11	5	0	16
Yet to Recruit	0				0				5			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				17
Recruited	11	6	0	17
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	7	1	0	8
M.Phil.	0	0	0	0	0	0	2	0	0	2
PG	0	0	0	0	0	0	3	3	0	6

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>				
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
		6	6	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
Diploma	Male	15	0	0	0	15
	Female	22	0	0	0	22
	Others	0	0	0	0	0
UG	Male	458	2	0	0	460
	Female	579	0	0	0	579
	Others	0	0	0	0	0
Certificate / Awareness	Male	37	0	0	0	37
	Female	57	0	0	0	57
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	52	62	59	79
	Female	49	72	47	37
	Others	0	0	0	0
ST	Male	17	10	25	40
	Female	19	16	24	19
	Others	0	0	0	0
OBC	Male	77	52	84	32
	Female	99	65	73	11
	Others	0	0	0	0
General	Male	32	38	45	97
	Female	42	58	36	76
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>387</b>	<b>373</b>	<b>393</b>	<b>391</b>



## Extended Profile

### 1 Program

#### 1.1

Number of courses offered by the Institution across all programs during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
147	147	147	123	123
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
11	11	11	11	11

### 2 Students

#### 2.1

Number of students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
957	918	815	840	769
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
275	275	275	275	275

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.3

#### Number of outgoing / final year students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
208	211	258	233	184

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
21	22	23	25	23

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2

#### Number of sanctioned posts year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
21	22	23	25	23

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls

**Response: 15**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
4.7	58.61	71.77	39.22	54.25

**4.3**

**Number of Computers**

**Response: 66**

**4.4**

**Total number of computers in the campus for academic purpose**

**Response: 55**

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

###### Response:

Ambedkar College offers General and Honours B.A. and B.Sc. Programmes. Under those programmes, (i) B.A. Major students (1st-6th Sem.) have the flexibility to choose any one of the honours subjects and any two of the elective subjects offered by our college up to 5th Semester, and in 6th sem. have the option to choose any two of the soft study subjects amongst Human Rights and Gender Studies, Constitution of India and Planning, Society and Technology, Disaster Management etc. along with project work in honours subject. (ii) B. A. General students (1st -5th Sem.) have the flexibility to choose any three of the elective subjects and in 6th sem. they have the option of choosing any three of the soft study subjects along with one elective subject for project work. (iii) B.Sc. General Students (Physical Science) (1st-5th Sem.) have the option of choosing three electives subjects in their respective discipline. In 6th Sem., students have the option of choosing any three of the soft study subjects and one of their elective subjects according to their discipline for project work. (iv) Besides, all B.A. and B.Sc. students have to take some compulsory foundation subjects, viz. English, MIL, Heritage and Culture, Environmental Studies, Computer Skill and Public Administration.

For effective delivery of this curriculum our institution follows the following mechanism: (1) Preparation of Academic Calendar (2) Regular meeting of Teachers' Council (3) Regular meeting of Academic Committee (4) Departmental meeting (5) Class Routine with provision of audiovisual classes (6) Induction programme of 1st sem. students (7) Faculty development programme on the use of ICTs (8) Training programme for teachers (9) Feedback from students (10) ICT enabled classrooms. (11) Organizing Invited Lecture programme in most of the subject (12) Library with required numbers of books. (13) Three internal assessments per semester (14) Internal academic audit (15) Meeting with guardians (16) Biometric attendance for teachers. For documentation of meetings, the concerned convener does maintain a resolution book. Matter related to progress of syllabus, academic issues etc. are regularly discussed in academic, departmental, and teachers' council's meetings. Subsequently, necessary actions are taken to solve those issues. Class routine is published in notice boards and college website before commencement of Session. Training/induction/invited lecture programmes are documented by publishing their reports in the college website and providing a copy to IQAC. Library maintains its record of usage by staff and students. Results of internal assessments are published in college notice boards and a copy kept in every department and also uploaded in college website.

##### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

###### Response:

Our institution prepares and publishes (in website) the academic calendar at the beginning of every

academic year. This calendar includes list of holidays, vacation, schedule of internal examinations, tentative dates of end semester examinations and dates for various programmes, viz. Freshers welcome, Annual sports, Election to Students Union Council, observance of birth day of Rabindranath Tagore, Ishwar Chandra Vidyasagar, Adwita Malla Barman etc. We do try our best to adhere to the academic calendar, except the end sem. examinations, election to Students Union Council, etc. as the dates and routine of those are decided by the higher authorities, viz. Directorate of Education (Higher) and Tripura University.

**1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

**Response:** B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**1.2 Academic Flexibility**

**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**Response:** 100

**1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.**

**Response:** 09

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**1.2.2 Number of Add on /Certificate programs offered during the last five years**

**Response:** 2

**1.2.2.1 How many Add on /Certificate programs are added within the last 5 years.**

2018-19	2017-18	2016-17	2015-16	2014-15
02	00	00	00	00

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>

### 1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

**Response:** 1.57

#### 1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
75	00	00	00	00

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

**Response:**

**Human Rights and Gender Studies** - The college offered Human Rights and Gender Studies as an optional soft-study subject for the students of final semester which consists of topics namely, UN and Human Rights, laws, mechanisms and instruments, Human Rights movements and achievements and Right to development and Human Rights, NHRC, UDHR, Children Rights & Women Rights, Human Rights in India with reference to the Indian Constitution etc. Besides, under political science major course paper-I, there are topics, viz. Liberty, Equality, Right law, social justice etc., related to Human Rights. And gender studies includes contemporary issues of gender in relation to nation, society, economy, contemporary issues like women in conflict stitution, dowry problem, female foeticide and infanticide, domestic violence etc., theoretical approaches of gender studies, gender rights, legal rights of women, gender and politics etc.

**Environmental Studies** - This is a compulsory course offered to 3rd Semester UG students. It carries 100 marks and covers topics viz. Fundamentals of environment, Nature and natural processes, Ecosystem, Population and environment, Land and water use of the Earth, Air pollution, Energy source, Environment and public health, Waste management, Environmental policies etc. Moreover, an optional Soft course titled Studies in Disaster Management for the final semester students which deals with the topics related to environment.

**Women Studies** – Topic related to women studies, i.e. Feminist view of Politics., gender and law, legal rights of women, women participation in politics in India etc., included in the Political Science Honours

course in paper - I and III . Topic entitled Women Development and their Rights is included in Political Science paper-V..

**Human Values:** - There are some sub-topics related to Human Values are included in political science major course paper-V. The institute organize seminars on issues relevant to human values inviting eminent speakers from different backgrounds.

### 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

**Response:** 7.76

#### 1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
19	19	19	00	00

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

### 1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

**Response:** 25.6

#### 1.3.3.1 Number of students undertaking project work/field work / internships

Response: 147

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni**

**Response:** B. Any 3 of the above

File Description	Document
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback process of the Institution may be classified as follows: Options:**

- 1. Feedback collected, analysed and action taken and feedback available on website**
- 2. Feedback collected, analysed and action has been taken**
- 3. Feedback collected and analysed**
- 4. Feedback collected**
- 5. Feedback not collected**

**Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	<a href="#">View Document</a>



## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 69.19

##### 2.1.1.1 Number of students admitted year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
387	373	393	391	324

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
540	540	540	540	540

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 47.27

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
137	161	56	179	108

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

**Response:**

The College has an academic committee to oversee the process of tracking and evaluating the performance of the students regularly. The institution assesses the learning levels of the students, after admission and organizes special programmes for advanced and slow learners. The academic progress of the students is monitored through internal assessment on various courses. Faculty members identifies slow and advanced learners on the basis of classroom interactions as well as on the basis of performance in their internal examinations.

For slow learners' institute provides: (i) Personal counseling Tests/Tutorials (ii) Question Bank (iii) Practice of solving questions for previous years (iv) Home assignments (v) Extra lectures (vi) Book bank facility (vii) Departmental library

After the result of internal assessments conducted by the College, parent-teacher meetings are organized by the departments where parents are informed about the academic progress of their wards. Advanced learners are encouraged to participate in TET/TPSC/UPSC Guidance (Competitive Examination Guidance by Career Counseling Cell), SWAYAM -NPTEL online courses, advised to use Virtual Laboratories and simulation work, to visit different educational websites etc. College also provides INFLIBNET membership to the advanced learners. And identified slow learners are provided special guidance, extra lectures etc. and as a result of this many students have successfully passed the university examination with good grades/marks.

### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

**Response:** 46:1

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

Our college follows student-centric approach in teaching-learning process. Various methods of experiential and participatory learning, as well as problem-solving methodologies, are implemented to make sure that students are dynamic participants than passive listeners in the teaching-learning process.

The college endeavors to make teaching learning as a two-way process and student-centric by encouraging the students to participate in the teaching-learning activities whole-heartedly.

The college has adopted various student-centric teaching-learning and pedagogical methods for enhancing the learning levels of the students. In regular classroom teaching, teachers employ experiential

learning, problem-solving methodologies, role-playing activities, classroom seminars, group discussions, project works, survey methods, case study etc.

**Experiential learning:** The teaching faculty of the college promotes experiential learning method. The main objective of this method is to enhance and develop experimental learning approach amongst the students. Basically, science departments like Chemistry and Physics are using this method in the teaching-learning process to facilitate the learning abilities of the students.

**Participative Learning:** This is the best student-centric learning method, in which students actively participate in activities such as - class seminars, group discussions, debates, questioning method/quiz method, role-playing method/acting out method, drama/mimes, field visits projects, case study etc. are being practiced in the college.

**Problem Solving Method:** In order to develop and enrich students creativity, decision-making ability, critical thinking, reasoning power, the college has adopted this method. Departments like Mathematics, Physics, Chemistry and Economics, are using this method successfully for enhancing the learning experiences of the students.

Outreach activities are offered to develop human values, ethics and leadership qualities among the students such as: NSS/ NCC camps, Skill-Based Courses/Value Added Courses, Cultural events, Personality and soft skill development programme.

The college gives priority to the holistic development of the students outside the classroom through cocurricular, extra-curricular and field-based activities. In order to pursue the interest in their field of specialization, student's forum and committees are functional.

### 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

#### **Response:**

ICT tools and resources available in our College are LCD-Projector, Wi-fi, LAN, Laptop, Desktop, Printer, Scanner, Audio Visual equipments, 100Mbps Internet Leased Line, Interactive Projector with Touch screen board, English Language with ETNL interactive language learning software.

All the departments of the college have taken initiatives in making teaching-learning process live, natural, student-centric and proactive. The following innovative and creative practices are implemented in the effective teaching learning.

The college facilitates the teaching-learning process by effective use of PPT, e-Books, Video Clips, Audio Clips, e-Journals, E- Pathashala, Shodhaganga etc. to make the class resourceful and always motivate the students to watch the online lectures from NPTEL, Shodhganga- Repository of e-Thesis, etc. The college also facilitates the use of UGC-SWAYAM video lectures to the students in order to upgrade their learning experiences.

The college has developed smart classrooms facility for the effective knowledge delivery to the students. In smart class room, teachers from History department use Google Arts and Culture website

(<https://artsandculture.google.com>) as web resources for high resolution pictures, virtual tours to partner museums, their artworks and various historical places and sites. It provides a huge collection of free use and licensed pictures. Students can virtually walk to any such place and learn a lot about history and culture from this website. They also use [www.harappa.com](http://www.harappa.com) website for virtual tours of students in Harappan civilization. They also uses <https://www.ducksters.com> website for providing virtual tour of students in different field in this subject.

Virtual science laboratory on computer screen from Amrita Virtual Lab, theoretical simulation from <https://phet.colorado.edu>, [www.arvindguptatoys.com](http://www.arvindguptatoys.com) website is used as the tool for Inquiry Based Learning (IBL) in Science. This simulates has feature of technical interaction and direct and plausible manipulation of objects and parameters. For inquisitive students of Science about astronomy and remote sensing, department teachers take the help of <http://bhuvan.nrsc.gov.in>, and [www.nasa.gov/stem-ed-resources/where-in-the-world-image-quiz.html](http://www.nasa.gov/stem-ed-resources/where-in-the-world-image-quiz.html) website.

Web resource for Various Hazards/Disasters related studies in environment science, viz. <https://nidm.gov.in/PDF/IEC/Dosnewnidm.pdf>, <https://nidm.gov.in/videos.asp>, <https://www.nationalgeographic.com/environment/natural-disasters/volcano-safety-tips/>, are used by our teachers The college provides above important links regarding learning materials on the college website. Department of Physics uses Origin, SCILAB for enhancing learning abilities of the students.

As an initiative of the IQAC of the college, provision for at least one compulsory audio visual class for each subject in the central routine has been implemented to encourage usage of ICT in teaching-learning process. The college motivates teachers to attend training programmes, workshops/seminars on quality related themes.

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 56:1

#### 2.3.3.1 Number of mentors

Response: 17

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 100

File Description	Document
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

**Response:** 15.87

##### 2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
05	02	02	04	05

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

**Response:** 8

##### 2.4.3.1 Total experience of full-time teachers

**Response:** 167.97

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

**Response:**

- The college has initiated continuous and comprehensive internal evaluation in accordance with the norms and guidelines of Tripura University.
- The examination committee prepares the examination schedule for internal examinations and it is communicated to the students on the central notice board, departmental notice boards, besides

concerned teachers make announcements in the classrooms.

- The benchmark of the evaluation includes practicals, field projects, projects, assignments/seminars/oral presentations and the score secured in the internal tests.
- All the teachers of concerned subjects submit a set of question papers through the Head of the Department to the examination committee. The question papers for the internal examination are prepared in a uniform pattern and as per the guidelines of the University.
- The exam is conducted on a common schedule and supervised by the teaching faculty.
- The syllabus for the internal examination is communicated to the students in advance by the concerned subject teacher. The answer sheets are shown to students after evaluation for their information which provides transparency and accountability in the evaluation process. The doubt and enquiries of the students regarding the pattern of optimal answers are clarified by the examiners/ departmental teacher.
- Student's grievances are taken care of and are redressed in a timely manner.
- Online internal marks are submitted to the university through institute's login accounts on the university internal examination portal.
- The college has appointed internal squad team for the prevention of malpractices in the internal examination.
- Mobile phone and electronic gadgets are strictly prohibited in the examination hall.
- Marks lists of the students are prepared after the evaluation, displayed in the respective departmental notice board and documented for the further clarification.

### **2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient**

#### **Response:**

Students are important stakeholders in the process of imparting education. Thus, as an institution of Higher Education our endeavor is to make all efforts to ensure transparency in all activities, especially activities related to students, at different stages. Keeping this in mind our college deals with examination related grievances transparently, efficiently and in a timely manner.

The college has an examination Committee with a convener and some members to conduct internal and university examination. The schedule of the internal examination is prepared by the Examination Committee for the notification of the students and communicated to the students in advance.

The internal examination related grievances of the students are addressed at the college level. The students are provided with the corrected answer-scripts of all internal examination by the relevant faculty members. The doubt and queries of the students regarding the pattern of optimal answers are clarified by the examiners. If there is any tabulation related error in the assessment, corrections are duly made by the examiner and the corrected mark is officially posted against the name of the concerned student.

Grievances related to the University examinations are forwarded to Tripura University for correction and regular monitoring is done by consulting with the controller of examination of Tripura University.

Grievances of the students such as online examination form, incorrect entry of marks, queries related to subject codes/programs, wrong entries in names, hall tickets, absenteeism etc. are addressed in stipulated

time by the college examination committee with academic section and the university.

A time-bound redressal mechanism is suggested by our affiliating University. As per the guidelines and rules framed by the University, there is a provision for revaluation of the answer sheets. The students can get the photocopies of their answer sheets by depositing the required fees to evaluate the answer sheets on their own and find out the actual position. If the students are not satisfied with the awarded marks they may apply for rechecking and revaluation or moderation.

Students are allowed to put their examination related queries through the suggestion boxes kept in the college. The grievances regarding internal practical examinations are resolved immediately by the concerned teachers and HoDs of the various departments.

The Parent-Teacher Meeting is a regular phenomenon for all departments and such meetings are held after the publication of 1st internal examination result. In these meetings result of the students are discussed with parent and different initiative such as extra class, class test is taken to improve the performance of the student in the University examination.

In some cases, cause of poor performance of the student may be extra- academic too. In case the student suffers from psychological instability or examination-phobia, the faculty members try to deal with the suffering students and their parents sympathetically. They suggest the students and their parents to take the help of the doctor.

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

#### Response:

The college has clearly defined the Programme and course outcomes of the offered programmes. These outcomes have been set taking into consideration the heterogeneity of the student population – rural as well as urban. Faculty as well as students can easily access this information through the college website. In addition, at the beginning of the academic year, the broad learning objectives and outcomes are verbally communicated to the students during the Principal's Address. The detailed learning objectives and outcomes are shared by the respective faculty members in the initial lectures of the academic year.

The college also focuses on universal learning outcomes such as communication skills, life skills, problem solving, creativity and innovation along with enhancement of human values. The students are encouraged to develop these skills through participation in class seminars, co-curricular and extra-curricular activities. The college publishes the Academic Calendar every year well in advance, and it is uploaded on the college website and displayed on the notice board. A departmental meeting is held at the beginning of every academic year to allocate subjects and communicate Programme Outcomes and Course outcomes to each of the faculty members. The faculty members are then responsible to further communicate it to the students and to clear their doubts. Syllabus is covered as per the teaching plan prepared by the concerned faculty. Regular teaching is done as per the time table which is prepared at the beginning of the academic year.

The final results of all the programme is published by the affiliating University. The college gives a link to the students to see the results in the website. Moreover, the result of our college is downloaded and also separately displayed in the college website and notice board of the college. The copies of result booklets are also kept in the office which can be accessed by the teachers and students. The outcomes of the internal examinations of the college are also uploaded in the website and displayed in the notice board of the college. A meeting of the teachers is convened after declaration of the results to analyze the performance of the students. The performance of the students in their Examinations is a parameter to judge the learning outcomes of the students in the institution. Records of academic results and other achievements are maintained by the college. The feedback obtained from students on the teaching-learning process helps to gain an insight into the learning outcomes of the students.

### **2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.**

#### **Response:**

Attainment of Program Outcomes, Program Specific Outcomes and Course Outcomes are duly evaluated by the institution. Attainment of COs, PSOs and POs are based on feedback system, in which the final year students of the college are provided with feedback forms to be duly filled up by them providing inputs on teaching-learning drawbacks, limitations, constraints and also merits of the department, its faculty members etc. Our college also has a Grievance Redressal Mechanism, where the students for fling their grievances. The institution deals with students' grievances very deftly by preserving its confidentiality, while at the same time taking concrete steps for resolution.

Teacher is involved in structuring the course specific learning outcomes. Through meetings of IQAC the teacher is sensitized about outcomes. The curricular, extra-curricular and extension activities reflected these learning outcomes. The institution ascertain outcomes of COs through internal and final examinations and online Students Satisfaction Survey on Teaching-learning.

**Results:** The learning outcomes are monitored through the performance and the results of students.

**Departmental Analysis:** A departmental analysis is carried out at the end of the year to enable the faculty to assess their achievements and challenges faced. A plan for the next year is drawn to improve on their existing performance.

**Staff Meetings:** Periodic Reviews are carried out by the Principal through staff meetings to improve the learning outcomes of the Institution.

**Continuous Evaluation of Students:** Continuous evaluation is useful in ensuring the achievement of learning outcomes of our students. Besides, the exposure provided to the students through various curricular and co curricular activities on a regular basis to ensure that the learning outcomes are achieved in course of the programme. The results obtained in the semester examinations, progression to higher education, placement etc. are pointed towards the achievement of the desired learning outcome.

### **2.6.3 Average pass percentage of Students during last five years**



**Response:** 76.74**2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
196	156	178	170	137

**2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
210	211	258	233	184

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Paste link for the annual report	<a href="#">View Document</a>

**2.7 Student Satisfaction Survey****2.7.1 Online student satisfaction survey regarding teaching learning process****Response:** 3.4

File Description	Document
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 4.75

##### 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	2.25

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of the grant award letters for sponsored research projects / endowments	<a href="#">View Document</a>

#### 3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 5

##### 3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	01

##### 3.1.2.2 Number of departments offering academic programmes

2018-19	2017-18	2016-17	2015-16	2014-15
12	12	12	12	12

File Description	Document
Supporting document from Funding Agency	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Paste link to funding agency website	<a href="#">View Document</a>

### 3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

**Response:** 20

#### 3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
03	02	05	03	03

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3.2 Research Publications and Awards

### 3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

**Response:** 0.35

#### 3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
02	03	03	00	00

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

**Response:** 1.14

**3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
06	02	06	02	10

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.3 Extension Activities

**3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.**

**Response:**

The college organizes several extension activities to promote institute-neighborhood community association to sensitize the students towards the community needs and to bring communal transformation in the surrounding rural communities.

The National Service Scheme(NSS), National Cadet Corps (NCC), Red Ribbon Club, and other committees are in forefronts in extension activities through community empowerment and involvement, focusing on issues such as Gender, Public Health, Environment, and other developmental programs. The students actively participate in social service activities leading to their overall development. Through these schemes, the institution undertakes various extension activities in the neighborhood communities besides the regular activities in the College Campus.

The college has adopted a village, named Rajnagar in the vicinity of the college ( one K.M. away from our college) and regularly organizes various camps in this village to improve the livelihood of the villagers.

The college has organized several noteworthy activities like blood donation camps, free medical camp, tree plantation, water conservation, *Gram Swachhata Abhiyan*, awareness program on AIDS, etc. NSS and NCC volunteers mainly organize this program and distribute clothers to the villagers of the adopted village and study materials amongst students of the adopted village.

College Teachers' Council felicitated Sportsperson, Science forum Felicitated Successful science students of HS (+2) students of the Sub-division and also provided information about the various scopes in the higher study in Science field.

The NCC unit has undertaken various activities like Flag Day fund Collection, Yoga training, NCC camps, Celebration of Surgical Strike Day, etc. for character building and discipline amongst the students.

The college is always striving for shaping students into responsible citizens of the country by making them aware of social issues. The college sensitized students as well as villagers about the significance of social issues like eradication of superstitions, conservation of water, environmental pollution, personal health and hygiene, road safety, AIDS awareness rallies, etc. The college also has organized awareness programs on human rights, cybercrime, and cybersecurity, voter awareness programs, about GST, and demonetization. Awareness programmes were organized for the students and villagers on the importance of wearing a helmet, prevention of drug addiction, etc.

The impact is, the villages have got new green coverage, increased groundwater level, clean roads, and surroundings, and importantly villagers learned the significance of rainwater harvesting and the importance of water conservation. The camps and awareness programs have improved their understanding of various social issues.

These activities helped the students to understand real-life problems, the dignity of labour, and helped them in developing team spirit and self-confidence. We also sensitized the students to the various social issues and social responsibilities, which in turn helped them in their holistic development as responsible citizens with moral values.

### **3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

**Response:** 0

#### **3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>

### **3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years ( including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)**

**Response:** 89

#### **3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
20	19	13	18	15

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

**Response:** 175.97

#### 3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
718	765	719	497	538

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3.4 Collaboration

### 3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

**Response:** 5

#### 3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
03	00	00	00	00

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years****Response: 1****3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
e-Copies of the MoUs with institution./ industry/ corporate houses	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

#### 1. CLASSROOM:

The institution has thirteen (13) fully functional Class Rooms with green board and necessary class room furniture. The mode of teaching is both conventional Chalk & Talk method and Digital mode.

##### 1.1 ICT enabled class Rooms:

One multipurpose hall is fully equipped with shot throw digital projectors with multimedia podium and other necessary equipments. Computer lab –cum-classroom have been upgraded to smart classroom with high end interactive digital board, desktop computer, PA system with Wi-Fi facility. Besides, four classrooms are recently upgraded with ICT facilities out of RUSA grant.

##### 1.2 E-Study Centre:

One air-conditioned e-study centre has been setup with LED interactive board; Wi-Fi enabled audio system, smart podium, Lecture Capturing Software with modern sitting arrangement. <http://www.actripura.edu.in/admin/pdf/e-study%20centre.jpg>

##### 1.3 Language Lab:

The existing analogue language lab in the academic building - II has been upgraded into digital form by installation of *iTell* software, version ELT studio 2.0 pro (1+20 console).

#### 2. LIBRARY:

The college library with reading room facility has near about 18,000 collections of text and reference books. Seperate reading room facilities is available for students. Library has been upgraded with e-granthalaya software and being automated recently. Besides, every department has departmental library. INFLIBNET facility is available for students and teachers. Computer, internet and reprographic facilities are also available in the library.

#### 3. LABORATORY:

##### 3.1 Chemistry:

Qualitative Laboratory has different reagents and few instruments for Qualitative analysis.

Quantitative Laboratory is equipped with analytical based equipments and reagents along with digital instruments. Instrument room is well equipped with digital instruments required for students like



sophisticated weighing machine, digital colorimeter, potentiometer etc. Gas and water connection is available in laboratory. Fire extinguishers and fume hood installed for safety measures.

### 3.2 Physics:

Physics laboratory has five sections. These includes - a general laboratory and a dark room with a collection of experimental set up for light and other topics as well as established general, electrical lab & electronics lab.

The electrical and electronics laboratory has a collection of different apparatus and kits.

The general computer laboratory is also well equipped with computers, printers, scanners etc.

### 3.3 IT laboratory:

For practical work on Numerical part of Physics, Mathematics etc. computer lab equipped with required software, viz. C++, Linux etc.

## 4. COMPUTING EQUIPMENT AND INTERNET FACILITIES:

**Details of ICT equipments** - 1 Computers (Desktop & Laptop) 2. Printers with Scanners 3. LCD projectors 4. TV 5. Smart Panel 6. PA system 7. Interactive Board 8. Modem 9. Switch

## 5. OTHER SUPPORTING FACILITIES:

The college has two 5 KVA and one 10KVA silent Gen sets for uninterrupted power supply.

### 4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

#### Response:

#### Cultural Activities:

At the beginning of every academic session college forms cultural committee along with other committees to monitor cultural activities. College regularly organize cultural activities such as fresher's welcome, College week, observance of birthday of Rabindranath Tagore, Iswar Chandra Vidyasagar, College foundation Day, Independence Day, Republic Day etc. For performing cultural programme, college has setup one auditorium having 300 seat capacities with sound system and uninterrupted power supply. Sufficient numbers of musical instrument like Tabla, Harmonium and Nall are available in our institute.

**Games and Sports:** The college has a games and sports cell. Physical instructor of the college is the officer in charge of the cell. The college has been constantly trying to improve facilities for games and sports despite of various constraints like lack of proper play ground etc.

College has a set up for sports, games (indoor, gymnasium etc.,) inside the campus and outdoor sports

activities are regularly organized in near-by play grounds. Students regularly participate in sports activities under the supervision of sports In-charge. Following are few equipments for games and sports available in college.

1	Carrom Board with Carrom Coin and Striker
2	T.T Table /T.T Bats Sticks/ T.T Balls
3	Wooden Chess Board
4	Chinese Checker
5	Ludo
6	Foot Ball
7	Badminton Racket Feather Cock
8	Cricket Bat & Ball

**Gymnasium:** College set up a well-equipped gymnasium out of RUSA fund in 2012. The physical instructor of the college takes care of the gymnasium. Students do exercise regularly in morning and evening. An attendance register is maintained in this regard. Following equipments are available in the gymnasium.

SL No.	Particulars
1.	Motorized Tread Mill
2	Rowing Machine
3	10 Station Multi Gym
4	Dumbles
5	Barbles
6	Weight Plates
7	Aerobic step board
8	Punching bag with base
9	45 Degree Hack cum Leg Press
10	Bicep Middlehand
11	Cable Cross
12	Roller Jogger
13	AB exerciser with meter
14	Spin Bike
15	Recumbent Bike
16	Digital weighing machine

**Medical and Health Unit (Medical unit):** A first aid centre has been setup in the ground floor of the Administrative Building of the college with required medical equipment and furniture. NCC cadets underwent training programme for first aid and they have been engaged in operation of first aid. The sick students initially given the first aid in first aid centre and then shifted to nearby hospital for better treatment, if required.

**4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)****Response:** 33.33**4.1.3.1 Number of classrooms and seminar halls with ICT facilities**

Response: 4

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)****Response:** 61.02**4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
0	50.25	22.23	9.56	19.02

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**4.2 Library as a Learning Resource****4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

Library is being automated using e-Granthalaya Software developed by National Informatics Centre, Ministry of Electronics and Information Technology, Govt. of India. The software is installed in our library in 2019. e-Granthalaya is useful to transform traditional libraries to e-Library with Digital Library Services which includes, automation of in-house activities of libraries, digital library integration, and to provide various online member services using Single Window Access System. It is totally Cloud based and its version: 4.0. e-Granthalaya 4.0 uses PostgreSQL - an Open Source DBMS as back-end database solution. It is fully automated and 99.9% uptime assurance. It has 24x7x365 OPAC search facility and has the

provision of upload and hosting of college-journal, article, conference proceedings etc and image galleries on OPAC.

#### 4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** A. Any 4 or more of the above

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

#### 4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

**Response:** 3.04

##### 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.05900	3.94061	8.04619	2.59202	0.56303

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

#### 4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the last completed academic year

**Response:** 1.23

##### 4.2.4.1 Number of teachers and students using library per day over last one year

**Response:** 12

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

##### Response:

Ambedkar College has updated its IT infrastructure facilities with time and need .The college always tries to provide the best IT facility to the students. One computer lab with 35 computers for the students in easy access is available at college. Projectors are made available to the faculties to take special classes using ICT tools for the students. College has Broadband Connection (BSNL) with 40GB CUL plan (100mbps/40GB per day). Year wise report on IT facility up gradation is as follows-

**Year : 2015 :** 1. Internet service: Broadband connection with 10 MBPS speed ( NEIMCET)

2. Purchase of Desktops Purchase of Printers/ scanners/ modems etc: Nil

**Year 2016:** 1. Internet service: Broadband connection with 10 MBPS speed ( NEIMCET)

2. Purchase of Desktops Purchase of Printers/ scanners/ modems etc: Nil

**Year 2017:** 1. Internet service: Broadband connection with 10 MBPS speed ( NEIMCET)

2. Purchase of Desktops Purchase of Printers/ scanners/ modems etc.

3. In the year 2017three (03) numbers of AIO (Acer) was purchased with following configuration: (i) Display:19.5", Processor:i3, RAM:4GB, HDD:1TB (01 nos.) (ii) Display:19.5", Processor:i7, RAM:16GB, HDD:2TB (01 nos.) (iii) Display:23.3", Processor:i3, RAM:4GB, HDD:1TB (01 nos.)

4. College also purchased Windows Server (SI No CN76350CC8 ) with 19.5" FHD monitor display (SI No:3CQ438307M)

5. College purchased one Printer –(HP Laser Jet ) ;Model No HP-M1005

**Year 2018:** 1. Internet service: Broadband connection with 40 MBPS speed ( NEIMCET)

2. Purchase of Desktops Purchase of Printers/ scanners/ modems :Nil

**Year 2019:** 1. Internet service: Broadband connection ;100mbps/40GB per day plan

Purchase of Desktops: Nil

Purchase of Printers/ scanners/ modems etc: Nil

**4.3.2 Student - Computer ratio (Data for the latest completed academic year)****Response:** 17:1**4.3.3 Bandwidth of internet connection in the Institution****Response:** A. 250 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

**4.4 Maintenance of Campus Infrastructure****4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)****Response:** 7.19**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
0.44	0.07	2.72	3.11	3.33

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.****Response:****PROCEDURES AND POLICIES FOR MAINTAINING AND UTILIZING PHYSICAL, ACADEMIC AND SUPPORT FACILITIES**

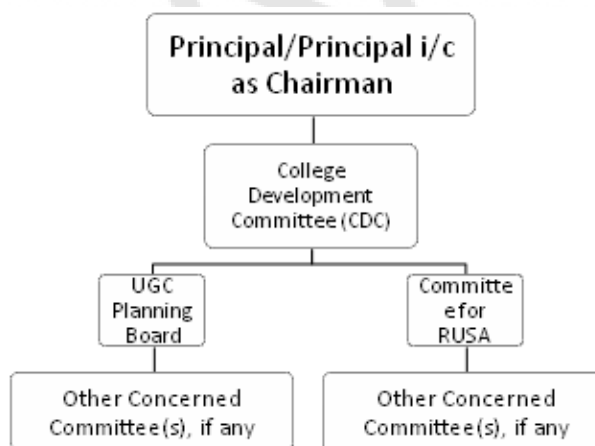
The College ensures optimal utilization of the physical facilities like classrooms, Laboratories, Computers,

Gymnasium, Canteen, Library etc. These facilities are made available for all the students.

**PHYSICAL FACILITIES:** Our college has Classrooms, Laboratories, Computers, Gymnasium, Canteen, Garden etc. available for the students.

**Classrooms:** The class rooms including boards and furniture etc. are utilized regularly by the students and some time these are also made available for other governmental organization for conducting various Exams like NIOS D.El.Ed. Exam, State TET Exam, GRS Exam, Training program of SBI RSETI etc. College also provides space for running other courses like NIOS D.El.Ed. Certificate course in Functional Sanskrit etc. The college has Development Committee (CDC), under the chairmanship of Principal and headed by a senior faculty member as coordinator and other senior faculty as members to chalk out the areas and procedure for development of various physical facilities for the development of the college. For creation of new facilities, renovation/up gradation of the physical facilities the RUSA committee takes decision for utilizing the fund through Higher purchase committee and Lower purchase committee of the college.

Maintenance of class rooms and furniture's are done by the college Development Committee out of state fund and central fund. All minor faults are attended and repaired by hired technicians. Cleanliness of classrooms, lavatory etc. are maintained by outsourced manpower through external agencies. A Complaint register is maintained by CDC in which students as well as staff can register their complain which are resolved within a set of time frame. Following is the general organizational chart for maintaining and utilizing the physical facilities.



**Laboratory:** The students seek admission to desired courses having a laboratory curriculum are charged a minimum amount as caution money at the time of admission as suggested by the statutory body in addition to that a non-salary grants are allocated for the maintenance of laboratories. Record of maintenance of stocks is maintained by the respective department. Cleanliness is maintained by sweeping and cleaning staff. Gas connection pipe line is checked regularly by staff and by able technician, if required. Dept. incharge maintains stock register of chemicals, glassware equipment etc. used in the laboratory. The laboratory equipment is maintained at the departmental level by the staff or through hired technicians annually and/or whenever necessary. The science students of the college are allowed to use the laboratory as and when required. The teacher in-charge of the laboratory looks after the minor maintenance of the laboratory.

**Computer Lab:** The College has adequate number of computers available in computer lab, office and in different sections. All the stakeholders has equal opportunity to use computers, internet etc. LAN facility is provided in computer lab. The teacher of Computer Science is in-charge of maintaining computers, and in case of necessity college authority hired technicians for hardware and other required maintenance

following codal formalities. The maintenance of UPS and Genset are done by authorized technical staff of respective company. Fund for the purpose provided from state fund. The equipments like generators, water pumps, water purifiers & coolers, gym equipments etc. are also taken care by regular inspection and if required, repairing is done by hired technicians.

**Canteen:** College has constructed a permanent canteen out of RUSA fund in 2018. Canteen provides hygienic food in cheaper rate. CDC looks after the maintenance of canteen.

**Auditorium:** College has a three hundred seated auditorium for conducting various cultural and academic programme etc.

**College Garden:** NSS unit and CDC jointly maintain the college garden.

**ACADEMIC AND SUPPORT FACILITIES:** The academic support facilities like library, NSS, career and Counselling Cell, Placement Cell and other platforms supports overall development of the students.

**Academic facilities:** A well equipped Library is available for Students as academic facility. There is a Library Committee, headed by the Librarian, to look after the overall maintenance of library. Besides, in case of requirement of books, HODs of different subjects submit the list of books to the principal and in consultation with librarian the authority takes necessary action for procurement. Teachers are encouraged to use INFLIBNET. Students are encouraged to use reading room. To ensure return of books, "no dues" from library is mandatory for students before appearing final examination, and for teachers before leaving the college.

College has a digital language lab and an e-study centre for better academic performance.

#### **Support facilities:**

**Gymnasium and badminton Court:** The College has a very good Gymnasium and constructed a badminton court out of RUSA fund. These facilities are free to use for students. Physical instructor maintains gym equipment and badminton court.

**NSS:** The college has an active NSS Cell. Apart from regular activity, the cell also extends support to the community. A village was adopted in 2018 for extension activity.

**Career and Counseling Cell, NCC** etc. are also available for student for their all-round development.

Concerned committees in consultation with principal looks after the matters of the aforementioned support facilities.



## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 60.97

##### 5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
544	560	463	425	612

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

##### 5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

#### 5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** C. 2 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

**Response:** 20.51

##### 5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
64	0	72	54	27

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

## 5.2 Student Progression

#### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 9.88

##### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	2	1	3

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 44.39

#### 5.2.2.1 Number of outgoing student progressing to higher education.

Response: 62

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 45.27

#### 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

#### 5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
13	05	09	17	19

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response:** 36

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
18	00	01	03	06

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

**Response:**

College Students' Union Council is constituted as per the rules and regulations laid down by Directorate of Higher Education, Govt. of Tripura through election. Class Representatives (CR) are selected/elected to monitor their classes. The members of students' council conduct various co-curricular and extra-curricular activities under the guidance of teacher in-charges of the respective committee.

**Objectives and functions of Students Council:**

- To promote all-round development (academic, professional and personal) of students by involving them in various co-curricular and extra-curricular activities.
- To promote an obliging culture amongst the students and to develop their leadership abilities.
- Conducting various activities/programmes at intra and inter-collegiate level.
- To help in maintaining discipline and healthy ambiance on the college campus.

The members of the students council actively participate in academic and administrative work. The Students Representative plays an important part in encouraging and motivating students to participate in existing student oriented programmes of the college such as NSS, NCC. The college annual Sports is an and an important event and the Students Representative has the responsibility to organize the different sports activities and events and assist the teachers in making the event successful. Besides, some of the cells/committees like IQAC, Cultural Committee, Sports Committee, Placement Committee etc. are having

student representations and participation

### 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 3.6

#### 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
02	01	03	01	03

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

Ambedkar College Alumni Association is established with an aim to extend help to the society in general and the college in particular. The association meets regularly to decide their future plans pertaining to any social cause or developmental activities inside college. The members of the association also they contribute their views regarding overall development of the college in the yearly meeting of IQAC held with the members of Alumni Association. The alumni association contributes for the development of the college through different non-financial form, viz. plantation of trees inside college campus, Swaccha Bharat Abhiyan in association with Teachers' Council, felicitation to meritorious students etc. In the year 2018 Mr. Rajib Das, Pradhan, Fatikroy Panchayat, an aluminous, had extended help in organizing a felicitation programme for meritorious pass out students of science stream of Higher Secondary level of the local subdivision to inculcate and encourage scientific temper in young minds. Besides, members of alumni association contribute in the development of the college by giving their valuable feedback collected by IQAC. Members of the alumni association regularly visit our college and motivate our students for academic betterment of the college. Many of them are engaged in serving society through various other organizations and means.

### 5.4.2 Alumni contribution during the last five years (INR in lakhs)

**Response:** E. <1 Lakhs

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Response:**

Elevating the academic level of the institution by identifying the areas of potentials, possibilities, as well as weakness in the teaching learning process, and contributing in uplifting the weaker section of the region by making the young students dedicated, disciplined, intellectual, ethical and harmonious individuals through imparting quality education is the vision of the Ambedkar College.

To materialise the above vision Ambedkar College has set on following missions, - 1. To provide better education to the students from all walks of life, urban and rural, the poor and the backward. 2. To develop the college as an ideal centre of learning for proper manifestation of the best in an individual learners' mind and character to make him/her a good citizen. 3. To facilitate optimum use of human and natural resources for sustainable development through excellence. 4. To ascertain the unity and integrity among the people of different communities and religions and to uplift the weaker sections of the region. 5. To create awareness on human rights, value system, Indian culture, heritage and scientific temper.

The governance of the college strives to perform in coherence with its vision and mission. The Directorate of Higher Education, Govt. of Tripura, the principal as head of the institution and teaching and non-teaching staff works hand in hand to implement various plans and orders to materialise vision and mission of the college. College gives opportunity to students from all sections of the society to pursue their dream of higher education and provision for financial assistance in this regard is also effectively implemented ensuring that no one should be deprived of higher education due to financial constraints. Besides regular teaching hours, students are encouraged to participate in co-curricular activities such as seminar, quiz, debates, inter-college competitions, etc. through various forums like NCC, NSS etc. for the all round development of students to make them good graduates. College takes initiative for optimal use of natural resources through rain water harvesting, solar lighting of the campus and setting up vermi compost plant etc. College also ensures optimal use of available human resources by engaging the faculty and staff in various academic and administrative activities other than regular classes. The college leadership maintains regular and active interaction with all stakeholders and encourages all to participate in decision making. Teachers' council and various other sub-committees are formed at the beginning of every academic year and they meet regularly to transact necessary business for smooth functioning of academic and administrative functions of the college. Feedbacks are collected from various stakeholders, viz. students, teachers, office staff and members of alumni association adhering to the principle of participative governance. For the self assessment the college do practice internal audits for academic, green environment etc. To inculcate the value of Indian culture, heritage, values and scientific tempers college organize different programmes pertaining to those areas.

#### 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

**Response:**

Directorate of Higher Education (DHE), Govt. of Tripura, delegates principal of the college for internal academic and operational decisions based on the policies of DHE. For decentralized administration principal constitutes the Teachers' Council (TC) at the beginning of every academic session, and decides the working procedure in consultation with TC. Other committees, cells etc. are also constituted giving representation to all stockholders, viz. faculty members, non-teaching staff, students, alumni, local peoples' representative and distinguished personalities etc. according to prescribed norms. College promotes participative management by involving all stakeholders of education through various means, viz. directly making them members of different committees like IQAC etc, taking feedback, organizing collaborative programmes, engagement through face to face meeting etc., and inputs received through all these means are reviewed and taken in to consideration based on the merit and conduciveness in accordance with vision and mission of the college.

One example of the practices that reflect decentralized and participative management of the college is stated bellow.

### **Rajat Jayanti Utshov (Silver Jubilee Celebration of the Institution)**

**The context:-** On 26th September 2016 the college has completed 25 years of its establishment and celebrated the Silver Jubilee on that day. The '**Rajat Jayanti Utshov**' is a very weird example of the decentralization and participative management because in it not only the college participated but alumni members and local citizen too participated actively to make it successful. On this occasion, it was decided to performe something unique or sustainable practice at college. From top management, entire staff of the college, alumni association to local villagers were actively involved in this committee. It was decided in the meeting of Teachers' Council (TC), the cultural committee of the college was assigned the task to execute it properly. The work was distributed in various sub committees with members of the TC and HODs in which they have the liberty to make decisions.

**The Practice:-**The college has decided to celebrate this mega-event by organizing various events of sports, cultural and extension activities etc.. In these subsidiary committees students, local citizens and alumni's were involved with the teaching staff and support staff. Eminent speakers from outside were invited. In the form of manpower, parents of the students and very old alumnus had helped in form of supportive material for the event. With the blessings of the well-wishers, the college successfully organized the mega event of celebration.

**The Impact:-** As per the guidelines of the cultural committee, the sub-committees were guided by the silver jubilee committee for organizing various cultural activities and sports etc. Enough liberty was given to the sub-committees to take the decision. In this way, there was a very cheerful atmosphere in the college. Students felt very happy with the programme because of the expert lectures, competitions and they understood the greatness of the Utshov. Free Health Check-Up Camp and blood donation camp was organized. These subcommittees were given decision making liberty to carry out the planned programme after consultation with the Principal.

## **6.2 Strategy Development and Deployment**

### **6.2.1 The institutional Strategic / Perspective plan is effectively deployed**

**Response:**

The college is solely funded by the Department of Higher Education (DHE), Govt. of Tripura, and therefore long term perspective plan for the development of the college is prepared by the DHE and effective deployment strategy for those plans are also chocked out by DHE. However, college administration in consultation with IQAC, College Development Committee (CDC) and other associated committees prepares an short term internal perspective/future plan at the beginning of every year corresponding to the seven areas, viz. curricular aspects, teaching-learning and evaluation, research innovation and extension etc., prescribed by NAAC. And for effective implementation of those short term plans IQAC and other committees meet regularly to assess the progress and suggest necessary actions to achieve those within time. Following are examples of few short term plans undertaken by the college and effectively deployed for overall development of the college.

1. **Use of solar energy:** Solar electricity panels for street lights are available in the college for use of renewable source of energy as a sustainable energy utilization measure in future.

2. **Rain water harvesting:** Installation of Rain water harvesting system was an acute necessity of the institution as the ground water level goes deep in winter season and the college face severe water scarcity. Thus, an alternative in the form of rain water harvesting has been set up, that not only solves the water crisis but also offers an initiative for water conservation strategy.

3. **Green campus initiative:** Creation of College garden, Fruit garden, and medicinal plant garden have been done to enhance the greenery of the college campus and to inculcate the sense of conserving the nature in the young minds.

4. **Installation of Dustbin:** Dustbins have been installed around the campus as an effort to make the college campus waste free.

5. **ICT in Teaching-learning:** College has established an e-learning center and library is equipped with digitized facilities. These were done, as utilization of ICT based modern learning tools along with digitized library set up that will add on to overall teaching learning environment of the institute.

6. **Support facilities:** To support the physical development of the students and staff, the college has established a gymnasium. For staff and students college has established a permanent setup for college canteen. Also an auditorium is available to organize different cultural and academic events and other talk etc. is in place.

**Process of Implementation:** After a particular plans is fixed in the meeting of IQAC at the beginning of the year a plan of action is also framed therein. The college initiates the process of implementation a plan mainly through the CDC that takes necessary actions, viz. deciding the source of finance, inviting tender/short notice etc. through Lower and Higher purchase committees and awarding work order, and monitors the progress of implementation.

**Outcome of Implementation:** Short term plans are effectively implemented and above mentioned are few examples of that.



### 6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### Response:

The college is permanently affiliated to Tripura University and is governed by Department of Higher Education (DHE), Government of Tripura. The college is having different layers for its governance. At the college level, the Principal is at the apex of the internal administration and is assisted by the DDO, HODs, teaching and non-teaching staff, and IQAC. The apex bodies of the college are Teachers Council and 'College Development Committee'(CDC).

**Administrative Setup:** The administrative setup consists of the Principal followed by faculty in-charges, Head clerk, LDCs, Assistants, and Group D staff. The organization of departments includes Head of Departments, faculties along with Guest Lecturers. The formal organizational structure of the library staff includes the Librarian and Assistant.

**Appointment Rules:** Being a government college the recruitment is not done by the college. The appointments of faculty members as well as non teaching staff are done the DHE, Govt. of Tripura. But the college recruits Guest Lecturers for necessary subjects of its own depending on the sanctioned post of GLs by the DHE.

**Service Rules:** For the service conditions and rules, the college follows the rules and regulation laid down by Department of Higher Education, Government of Tripura and UGC, New Delhi.

**Procedures for Recruitment:** The recruitment process in the college is carried out in two different ways:

- (a) **Permanent Posts:** These posts are recruited by the DHE, Government of Tripura according to the norms of the UGC and Govt. of Tripura.
- (b) **Temporary Posts (Guest Lecturers):** These posts are recruited by the College Authority according to the prescribed norms of the DHE, Govt. of Tripura.
- (c) **Temporary office staff:** The recruitment for the post of attendants/Security guards are done by the college through tenders received from registered agencies.

**Procedures for Promotion:** The promotion is granted according to the guidelines framed by DHE, Government of Tripura and as per UGC norms.

**Grievance Redressal Mechanism:** The college has an Internal Complaint Committee, Anti-ragging Committee, Grievance Redressal Cell and Disciplinary Committee for timely Redressal of the complaints. If required then the grievances are forwarded to the higher authority by the Principal for necessary action.

**Placement Cell:** Placement Cell helps and guides the students to seek job opportunities through placement drives conducted on and off the campus.

**College Committees:** Different committees play an important role in the execution of responsibilities and activities on the campus. It is through the committees, the college follows decentralization of power structure.

File Description	Document
Link to Organogram of the Institution webpage	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** C. 2 of the above

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

As the college is a Government funded college, so it has no authority to offer any independent welfare scheme for its staff; however, college implements various welfare schemes offered by state government.

The DHE offers following facilities for the staff of the college such as:

1. GPF Advance
2. GPF Non-refundable (after completion of 10 years of continuous service)
3. Group Insurance for teaching and the non-teaching staff.
4. Ex-gratia for teaching and the non-teaching staff who are eligible for that. Festival Advance
5. LTC and TA is availed as per Govt. of Tripura rules
6. Teaching and non-teaching appointments prior to June 2018 are eligible for pension benefits on retirement. Teaching and non-teaching staff recruited after July 2018 are covered under New Pension Scheme.
7. GPF, gratuity and leave encashment are availed by retired faculty as per Govt. norms.
8. Leave to teaching and non-teaching staff are given as per the guidelines of the Department of Higher Education, Government of Tripura.
9. Duty Leave: For Participation in Seminars, Conferences, and Workshops Medical Leave
10. Maternity Leave and CCL
11. Paternity Leave
12. Residential Quarters: Residential quarters for the teaching and the non-teaching staff on the campus.
13. Fixed Medical Allowance is given to the non-gazetted staff.

14. Medical Reimbursement is given to the gazetted employees.
15. Livery facility for office assistants.
16. Allowances for disabled person.
17. Special allowance for Principal and Cashier
18. Gymnasium, Sports and Yoga facilities are available for the teaching and the non-teaching staffs.

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

#### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.6

#### 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	00	00	00	00

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

### 6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation /

**Induction Programmes, Refresher Course, Short Term Course ).****Response:** 12.4**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
03	03	03	02	03

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff****Response:**

**Performance Appraisal System for teaching-staff:** - The faculty performance is assessed by the Department of Higher Education, Govt. of Tripura, through yearly Annual Confidential Report (ACR) of every faculty submitted by the principal to the DHE.

**Performance Appraisal System for non-teaching staff-** Non-teaching staff get their promotion after completion of 10 years of service. For this purpose the Annual Confidential Report (ACR) yearly forwarded to the DHE as a supportive document for performance analysis of the Staff.

**Evaluation by students** - The college collects feedback from students on teacher's performance at the end of every academic year for further improvement and implementation.

**6.4 Financial Management and Resource Mobilization****6.4.1 Institution conducts internal and external financial audits regularly****Response:**

Being a Govt. college the internal and external financial audits are performed by state audit department as well as by AG, Tripura on regular intervals as per proposal initiated by DHE, Tripura. The college has an internal mechanism of financial and stock audit system through the involvement of Senior Faculty Members of the College.

**Internal Audit-** It is conducted by the Directorate of Audit, Department of Finance Government of Tripura in the financial year 2016-17.

**External Audit-** The audit is carried out by Accountant General, Tripura in the financial year 2012-13.

**College Audit -** It is conducted by the Senior Faculty Members of the College.

After utilization of RUSA and UGC grants audited reports had been sent to RUSA and UGC within time.

**Major Audit Objections:** The recent external audits carried out by governmental agencies are the proof of effective and efficient use of the available financial resources and there are no major irregularities with respect to the financial management of the institution.

**Dates of Audit conducted by the college during the last five years:**

Year	Internal Audit	External Audit	College Audit
2014-15	Not performed	Not performed	Performed
2015-16	Not performed	Not performed	Not performed
2016-17	Performed	Not performed	Not performed
2017-18	Not performed	Not performed	Not performed
2018-19	Not performed	Not performed	Performed

**6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

**Response:** 0

**6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources**

**Response:**

The college receives funds from State Government, UGC, RUSA, ICSSR, ICPR and other funding agencies for academic and infrastructural development.

**The financial sources of the college are:** The budgetary resources of the college include Plan and non-plan grants received from UGC and RUSA.

Salary grant, Office Expenses, Minor Repairing Works, Electric Charges, TA, LTC, Medical Reimbursements, Expense for Supply and Material are provided by Government of Tripura. SC, ST, EBC and OBC scholarship grants are also received from Government of Tripura. Admission and other fees are collected by the college from students as per norms fixed by DHE and Tripura University.

**Optimum utilization of financial resources:** Following system is adopted by the college for the optimal utilization of resources:

1. The College invites requirements from all departments and accordingly prepares the budgetary plan.
2. Purchase Committee works on the details of the budgetary plan.
3. LPC, HPC and CDC prepare the budget by considering financial resources and needs of the departments and present it to the Principal.
4. The utilization of the sanctioned budget is monitored by LPC/HPC.

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

In pursuance for quality assurance, up-gradation of quality and assessment and accreditation the Internal Quality Assurance Cell came into existence in the year 2012. Since its inception IQAC has become instrumental in planning, guiding and monitoring various measures for quality improvement for overall development of the college.

Two Significant practices institutionalized as a result of IQAC initiatives, during last five years are:

1. **Practice of collecting Feedback:** One of the distinctive practices that was brought into practice by IQAC to improve and assess the quality in different affairs of the college and has been institutionalized is – feedback system. To improve and ensure the quality of education and governance of the college IQAC takes online/offline feedback from its stakeholders, viz. students, teachers, non-teaching staff and alumni. Moreover, from the year 2018-19 IQAC has introduced online internal Students Satisfaction Survey on teaching, learning and evaluation, that is, may be, first time in any Govt. Degree colleges of Tripura. After collection of feedbacks from students, especially from even semester students, those are kept in sealed packets till their final semester examination is over. And then IQAC forms a feedback analysis committee with experienced faculty members to prepare the feedback analysis report. The committee prepare the report and submit the same to the principal in a sealed cover, and then principal forwarded the same to IQAC for further action. The outcome of the analysis of the feedbacks and suggestions/recommendations recorded therein are taken into consideration while planning the “Future Plan” for the college.
2. **Practice of conducting Student Induction Programme:** Induction programme for students at the beginning of every academic session is one of the distinctive practices introduced by IQAC and that

has been institutionalized. In every academic session activity of IQAC begins with this programme. This practice was initiated to make the students, especially new comers to aware about the rules and regulations of the college, and to guide the newcomers in a new environment that will be give them confidence and encouragement to sail their academic pursuit in long run. This is a day long programme. During this programme teachers are introduced to the students and an interactive session happens to make the students ease and free to adopt administrative and academic atmosphere of the college. Rules and regulations of the college are explained to the students by senior faculty members. The general criteria of B.A., B.Sc. programmes and some common course criteria are also explained to the students in this programme. Selected senior students are also given a chance to share their experience in the college campus to motivate the young minds of the new entrants.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

Ambedkar College is a general degree college under the Directorate of Higher Education, Govt. of Tripura, affiliated to Tripura University. As an affiliated government college it has no authority to independently adopt and implement any new system as measures towards reforms in the area teaching learning; however, IQAC of Ambedkar College has been monitoring the quality of the prevalent internal teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals during its meetings. The HOD's of different department present their progress on teaching learning in the meetings of IQAC and in accordance with their suggestions IQAC initiate different reform measures in the field of teaching learning.

Following are few examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC:

1. **Audio-Visual Class:** To enhance the quality of teaching learning process by using ICT IQAC of the college has made provision for one compulsory Audio-Visual class for every subject in the central class routine of the college. For this purpose some classrooms have been equipped with LCD projector and public address system etc.
2. **Academic Planner:** Effective teaching achieves its success only if it is well planned. And, hence for the proper planning of teaching each teacher is provided with an academic planner to record their assigned classes, syllabus and monthly teaching plan, extent of the execution of the planned portion of the syllabus etc. It has been instructed to every teacher to maintain the said academic planner and get it verified by the HODs of respective departments. The Principal monitors the

overall teaching performance of the teachers through the verification of the planner.

3. **Training programme on ICT:** To adopt ICT tools training programmes for faculty members have been organized by the college in collaboration with NIELIT Agartala. The faculty members are trained in basic computer skills needed for their academic purpose along with special knowledge on cyber security etc.
4. **Institutional LMS:** IQAC has taken initiative to implement institutional learning management system (LMS) to make the process of teaching learning more effective, transparent and assessment friendly.
5. **Internal Academic Audit:** To assess the progress in teaching-learning IQAC has initiated the process of an internal academic audit from the session 2018-19. A committee is formed with one external member and two internal members. The committee submits the report after analyzing various records and data pertaining to different department on teaching-learning process.
6. **Online internal Students Satisfaction Survey (SSS) on teaching learning:** Bringing in reform in the field of the assessment of the teaching learning process of the college IQAC has initiated the process of online internal SSS. This is done through a questioner on Google form and hosted in the college website. Before commencement of the process for SSS a sensitization programme for students is organized by IQAC for better understanding of the process of SSS. And then students do login and give there feedback on teaching learning system of the college within a fixed time. After that the outcome of the analysis of the SSS is discussed in the IQAC meeting and necessary action is suggested to the college administration for further action.
7. **Students exchange Programme:** To enhance the learning of students IQAC has initiated the student exchange programme through different departments of the college. In this students of a particular department are taken to another nearby colleges and arranging an interactive session between students of the two institutions.
8. **Invited Lectures:** IQAC has started invited lecture programmes through various departments of the college. This programme is organized for the special benefit of students. In this, faculty members from nearby colleges are invited to deliver lecture on a selected topic from the syllabus of specific course. Various departments took active interest in this and have organized invited lectures for their students.
9. **Study Tour:** To enhance the teaching learning process IQAC initiated the practice of arranging study tours at departmental and college level. The college authority sanctioned study tour grant from UGC fund and if fund is not available then the interested departments are given token of grant by the college administration for this purpose. Besides, to meet the excess expenditure, if any, students and teachers contribute for this purpose. Students were taken to various places of historical, political and social importance, and from their students do enhance their learning from outdoor experience. In past years two college level study tour and more than five departmental study tours have been organized in the college.
10. **Seminar/Workshops/Faculty Development Programme:** IQAC of Ambedkar college always encourages individuals, departments to conduct various academic events in the areas involving higher education, society etc. And IQAC itself makes efforts to organize such events. As result of this till date IQAC has organized three seminars, one workshop on ICT, one Faculty Development Programme on LMS. Also various departments of the college, viz. Education, Sanskrit, Philosophy, Political Science, Economics etc., have organized seminars on different topics. The reseach papers of seminars have been published by some departments.
11. **Publication of Ambedkar College Research Journal:** Keeping in mind that research is part of teaching learning. IQAC has initiated publication of a multi disciplinary research journal titled "Ambedkar College Research Journal" having ISSN 657-2395-2350. Till date three volumes have been published. Article in different languages on varied subjects are considered for publication.



**12. Research Project:** Faculty are always encouraged by IQAC to continue their research work along with teaching. For this purpose there is a reach advisory committee. This committee reviews the minor and major draft projects and finalised for submission to the funding agencies like UGC, ICSSR, ICHR, ICPR etc. Till date three minor research projects have been completed pertaining to the field of History, Education and Sanskrit funded by UGC and ICSSR.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

### 6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

**Response:** B. 3 of the above

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Paste web link of Annual reports of Institution	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

**Response:**

Ambedkar College is very keen in ensuring equal access to opportunities without any discrimination about their gender. In this regard college has initiated following measures.

1. **Establishment of Equal Opportunity Cell (EOC):** To ensure Equal Opportunity, College has a functional EOC established on 22-01-2013 with faculty as members of this cell. This cell oversee the effective implementation of policies and programmes for disadvantaged groups and to provide guidance and counseling with respect to academic financial social and other matters and to enhance the diversity within the campus.
2. **Separate facilities for all genders:** College ensures equal opportunity by creating separate facilities for boys and girls. This includes, separate washrooms for boys and girls and male and female teaching and non-teaching staff, separate common rooms for boys and girls with equipped with facilities like Frst Aid Box, equipments for indoor games etc.
3. **Equal representation for all genders in different committees:** While forming a team/committee we encourage a reasonable gender balance. College promotes equality in decision making bodies; as a result of that in different committees of our college representation of female staff is reasonably good. And girls are also given best possible representation in different committees wherever applicable as per rules.
4. **Encouragement for participation of female/girl:** During SUC election, college encourages students to nominate female candidates as much as possible for participation in election. In selection of NSS volunteers, college inspires girls for enrollment as volunteers.
5. **Awareness Programme:** College regularly organizes different awareness programmes like -Protection of Civil Rights act-1955 and Scheduled caste and scheduled Tribes (atrocities) act-1989 etc. to aware the rights and duties of different category.

#### 7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

**Response:** C. 2 of the above

File Description	Document
Geotagged Photographs	<a href="#">View Document</a>

### 7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

#### Response:

The college's key activities have very less impact on the environment degradation as the college is very responsible in generating less waste and reusing it by passing through the scientific ways that enable the used material to be reused in the best possible ways. Waste generated on the campus is segregated as solid waste, liquid waste, and e-waste.

#### Solid Waste Management:

For the collection of regular solid waste (Dry and Wet) garbage bins are kept at different places on the campus and in laboratories. For proper disposal of raw glass material and raw papers, used containers and packets college has signed the MoUs with local Gram Panchayat and the collected solid waste is picked up by them in a regular interval. for proper disposal and recycling.

Used paper is sold to vendors for recycling at regular intervals.

Leaf litter from the trees are also collected and used in Vermicomposting units for preparation of organic compost.

#### Liquid Wastes:

Liquid wastes like acid/ alkalis generated in chemistry lab is neutralized by addition alkali/acid to transform it to a harmless chemical substances and disposed later on

#### E-waste Management:

E-waste corner has been set up in the computer department laboratory where the college e-waste is

collected from time to time. The collected e-waste is dumped in a sealed room and with proper official ordre from the authority , it is disposed.

File Description	Document
Geotagged photographs of the facilities	<a href="#">View Document</a>
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View Document</a>

#### 7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

**Response:** D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>

#### 7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

**Response:** Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	<a href="#">View Document</a>

#### 7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

**Response:** B. 3 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View Document</a>
Certificates of the awards received	<a href="#">View Document</a>

### 7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities ( Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

**Response:** D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>

### 7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

**Response:**

Ambedkar College, Fatikroy, is situated multi lingual and multi cultural geographic location. Hence, students from various religious, linguistic, social and cultural groups are part of our college. Out of total students, 8 % are ST, 28 % are SC, 37 % are OBC, 1% are minority and 26% are UR. All students representing those groups form an inclusive college environment with harmony among them. There is always peace, brotherhood, fellow- feelings etc. prevailing among the students. The college authority maintains that harmony by providing equality and justice for staff and students.

Teaching and non-teaching staff of the college are also from various socio-cultural, religious and linguistic backgrounds hail from different states, viz. Assam and Odisha, besides Tripura. They do work together by maintaining unity in diversity of their socio-cultural, linguistic aspects.

The college regularly celebrates national important days like Republic Day, Independence Day and statehood Day etc., and on those occasions students represent their cultural items and road shows are organized with colorful flags and banners that are designed to represent the components of diversified culture. Also teachers do deliver their valuable lectures on the unity in diversity of the nation highlighting contributions of various people regardless of their linguistic, social, cultural, ethnic and religious diversity. These events give an opportunity to students to learn the compositeness and diversity of our Indian culture. Programme like Rabindra Jayanti, Nazrul Jayanti etc. help to know the Bengali culture and its development. Gandhi Jayanti, National Voters Day, Netaji Jayanti etc. help to understand the unity of our

Indian culture. Moreover, students from various cultural groups, viz. Chakma, Reang, Darlong, Tripuri etc., perform various items, viz. songs and dances of Manipuri, Bihu, Bamboo dance, Hojagiri dance, Biju dance etc, in the cultural programmes organized in the college. These help to develop regional values among the students. The celebration of Saraswati Puja, where students take part in a great manner irrespective of their religious identity, is one of the best example of an inclusive college environment. College does celebrate International language Day every year. On that occasion opportunity is given to all students and teachers from every linguistic group to show their linguistic culture. Besides, Kokborak Day is also celebrated in the college to encourage the official tribal language and literature of Tripura. To create awareness about the different provisions of SC/ST and Atrocities Act the college organizes awareness programme so that the sense of brotherhood may develop among different communities. There had been No cases of ragging and communal disputes among students during last five years which indicates that our students have strong feelings of brotherhood, harmony and tolerance. Hence in conclusion it can be said that Ambedkar College, Fatikroy, has an inclusive harmonious environment and it maintains the great Indian characteristic of unity in diversity.

#### **7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

##### **Response:**

The Indian education system always helps its individuals to develop human values by training the students to make the worthy citizen of this country. Following that tradition Ambedkar College always looks after the process of sensitization of its teaching and non-teaching staff as well as students to inculcate all those democratic, constitutional and moral values.

There are various committees and small bodies including Teachers' Council among the staff formed as per the guidelines of the Directorate of Higher Education, Govt. of Tripura, and maintain liaison with college administration in every possible ways for its smooth functioning of the college. Moreover, the teaching and non-teaching staff of the college take part in different activities in and outside of the college maintaining these values. They always understand their rights and responsibilities and very carefully perform everything following the democratic tradition of the country. The higher authority is also very much helpful and supportive in providing the atmosphere of practicing democracy, secularism, socialism etc. for smooth functioning of the college.

Almost every year the students union is formed in a democratic way following the guidelines laid by the Directorate of Higher Education, Govt. of Tripura. The students union along with its various office bearers works sincerely for the betterment of the students' community and cooperate the college administration for smooth running of the college. By this, the students are provided the opportunity to develop leadership qualities, sense of responsibilities etc. which are very much essential to maintain a democratic atmosphere in the college.

The NCC and NSS are the two wings that are also working to inculcate all the values among the students. The NSS wing organizes programmes like Blood Donation Camp, Health Camp, Cleanliness Programme, Distribution of clothes among the poor rural people etc. These programmes help to inculcate the values like sense of responsibilities, love for poor, dignity of labour etc. The NSS wing has adopted one village where many types of programmes are organized throughout the year. They organize various types of awareness

programmes like HIV AIDS awareness, adult literacy awareness, child welfare etc. Even they assist the poor rural people by providing free study materials to the poor and needy students. NSS wing organizes Annual NSS camp where the students take part in the various community related activities and develop the sense of community service. Recently during the turmoil of Covid-19 one of our students donated in C.M. relief fund which indicates that the sense of community service is growing among students.

The college organizes various programmes on the events like 23rd January, 5th September, 2nd October, 14th November, 26th November. Moreover 21st January is also celebrated as statehood day. In all those programme the initiatives are taken to develop all those socio-economic, cultural, democratic and constitutional values. The teachers also actively participate in those programmes and guide the students in every possible way.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

**Response:** B. 3 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	<a href="#">View Document</a>
Code of ethics policy document	<a href="#">View Document</a>

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

The college organizes and celebrates various national and local festivals for achieving inculcating cultural integrity amongst the students. The college also celebrates birth and death anniversaries of revered Indian

personalities for making the students aware of the Indian historical past and their contribution in the national development.

**Festivals:** These festivals are celebrated throughout the year. To mention a few events -

1. National Voters' Day
2. International Women Day
3. Republic Day
4. Independence Day
5. Surgical Strike Day
6. NCC Day
7. International Mother tongue Day
8. NSS Day
9. Birth Anniversary of Rabindranath Tagore
10. College Foundation Day
11. National Constitution Day
12. World AIDS Day
13. National Teacher's Day
14. National Education Day
15. World Philosophy Day
16. Gandhi-Jayanti
17. International Yoga day
18. World Sanskrit Day

File Description	Document
Geotagged photographs of some of the events	<a href="#">View Document</a>
Annual report of the celebrations and commemorative events for the last five years	<a href="#">View Document</a>

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

**Response:**

**Best Practice – I**

1. **Title of the Practice:** Collaborations for short-term skill development courses.
2. **Objectives of the Practice:** College has collaborations with National Institute of Electronics & Information Technology (NIELIT), Agartala, and Central Sanskrit University (formerly Rashtriya Sanskrit Sansthan), New Delhi, for introduction of short-term skill development courses for students, teachers and general public. The objectives of those collaborations are: (i) To enhance the skill of students and teachers in computer application. (ii) To spread awareness about the Sanskrit



language and literature.

3. **The Context:** In view of growing importance of the usage of ICT both in academic and administrative affairs and to prepare students for placements, the need for training programme on computer skill was felt for teaching staff, non-teaching staff and students of the college. Thus collaboration with NIELIT, Agartala was done.

To make the public aware about our own heritage and develop the skill of understanding the Sanskrit language and literature the collaboration with Central Sanskrit University was necessitated.

4. **The Practice:** In the academic session 2018-19 a training programme for both teaching and non-teaching staff on "Information Technology and Digital Services (including Digital Payments and GST)" was organized by NIELIT for eighteen days from 12/11/2018 to 29/11/2018. And a Skill Development Training programme was inaugurated in our college on 27/02/2019 by the National Institute of Electronics & Information Technology (NIELIT), Agartala. A total number of 35 students enrolled for the 80 Hours Certificate Course in Office Automation.

The Non-Formal Sanskrit Education Centre run in collaboration with Central Sanskrit University offers classes for *VakyaVyavahara*, certificate course in Sanskrit language, for all who are interested to learn Sanskrit without any pre-qualification and irrespective of any age group. It functions in and outside the institution as per the convenience of the students. Apart from classes, it organizes various other activities like exhibition, conversation etc. for propagation of Sanskrit language.

5. **Evidence of Success:** The commencement of the NIELET courses in its current format witnessed continuous improvement of developmental needs of educators. This has reflected in the increasing competence level of the students, faculty and improvement in the overall skill level. NFSE Courses for various academic sessions were greatly appreciated and increased number of participants was observed with a permission of inter-district operation of the center.

6. **Problems Encountered and Resources Required:** National Institute of Electronics & Information Technology (NIELIT), Agartala, and Central Sanskrit University offer their courses through their teachers using our physical facilities. Main problem encountered are: (i) Adjustment of classes as per students' convenience and without disturbing regular teaching-learning activities of the college. (ii) Lack of sustained interest of students due to regular burden of teaching learning.

## Best Practice – II

1. **Title of the Practice:** Green Campus Initiatives.

2. **Objectives of the Practice:** We have identified the following objectives which are in tune with the practice

- To promote awareness of environmental issues among the students, staff, and society.
- To achieve better sustainability on the campus and improve the quality of life of all the stakeholders.
- To conserve water resources through rainwater harvesting.
- To plant medicinal/herbal plants on the college campus
- To implement 3 'R' (Reduce/Reuse/Recycle) policy on the campus. To use renewable energy resources (solar energy).
- To study and maintain Flora and Fauna on the college campus.
- To support and implement "Swachh Bharat Abhiyan" for healthy India
- To organize seminars/workshops, expert lectures etc. on environment-related issues.

**3. The Context:** A clean environment is a basic necessity of human beings for health and efficiency. The main aim of the practice is to impart knowledge, create awareness and develop an attitude of concern and to nurture necessary skills to handle the environmental issues and challenges. The rural area and green landscaping of Ambedkar College are the necessary features for shaping and sustaining an eco-friendly campus. The college is spread over 10.56 Acres of lush green area. This has provided the context for initiating and imparting the practice for an eco-friendly campus.

**4. The Practice:** (i) The college has a functional **Eco Club**. (ii) College conducts Green Audit. In the academic year 2018-19 IQAC initiated the process of a Green Audit by constituting a three -member committee for this purpose. Two external members nominated from Tripura State Pollution Control Board and one from college nominated for the purpose. The committee did study various areas involving environment of the college and submitted the report within one month. (iii) The practice of conducting Energy Audit of consumption of electricity in the college is conducted by a committee consisting of two external members and one internal member from the college. (iv) Water conservation through rain water harvesting. (v) Steps taken towards use of renewable energy. (vi) Efforts for solid waste management by creation of a Vermi composting unit and MOU with local Panchayat. (vii) Single use Plastic free and Tobacco free Campus. (viii) Plantation and creation of garden.

**5. Evidence of Success:** Adhering the recommendation of the green audit the college has installed one digital signage to reduce the use of paper and carbon emission that has resultant into reduction of the use of paper. As per the recommendations of the energy audit the college replaced the incandescent bulbs in classrooms and offices by more use of LED bulbs etc., and installed star rating air- conditioners. As a result the consumption of electricity reduced. By constructing two rain water harvesting plants having capacity of 24000 and 15000 Ltr. the college has able to reduce strain on ground water, and the quality of ground water improved by setting up two IRPs. The college has set up 10 photovoltaic solar street lights and a proposal has been sent to TRED, Govt. of Tripura, for setting up an online grid having 10KW capacity. The college has constructed one Vermi composting unit for solid waste management and production of organic fertilizer. Dependency on inorganic fertilizer has reduced. Local panchayat is regularly collecting waste from the college campus, which helps us to maintain the cleanliness of the campus. The college banned use of single use plastic and consumption of tobacco inside the college campus. For this Signboards/posters are displayed on the college campus. The college has received letter of appreciation from Tripura State Pollution Control Board. Greenery of the college is maintained.

**6. Problems Encountered and Resources Required:** While carrying out this practice, following problem are encountered by the college. (i) Green Campus initiatives are challenging due to lack of peripheral boundary wall. (ii) Thorough fare in the campus is also a challenge to maintain eco-friendly campus. (iii) Lack of adequate awareness of community despite of innumerable effort from the colleges. (iv) For maintenance of greenery and plantation of sapling recurring expenditure is required. And for conducting awareness programmes on environmental issues resources are required.

File Description	Document
Best practices in the Institutional web site	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

### **7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

#### **Response:**

#### ***Good Student support facilities with required infrastructure moving towards the quest for excellence:***

To keep pace with the competitive world and to face the global scenario every institution has to strive hard to achieve its excellence in different fields. At Ambedkar College, we strive towards providing the best student-centric facilities for their progressive physical as well as academic development that will not only help in shaping their physical bodies but also help in constructing an emotional balance with educational upliftment. From the date of establishment, to till the date, the college has successfully achieved its excellence in infrastructure and student support facilities. This conspicuously shows that our college has reached certain distinctiveness from other higher educational institutions. Vision and mission of the college are to provide better education to the youth preparing them a good citizen of the country.

So, many efforts are being made for the past few years to develop the infrastructural facilities. The college creates necessary infrastructure with financial assistance from govt of Tripura, RUSA,UGC and other local funding agencies systematically and continuously with the needs of future vision. The college provides physical infrastructure facilities such as adequate number of classrooms, departmental staff rooms, seminar halls, conference hall, library building, reading room, administrative building, staff quarters for the teaching and the non-teaching staff, etc.

#### **1. Laboratory:**

To cater excellent academic needs for the budding scholars and researchers, the college gives priority in providing better infrastructural facilities. The college has various laboratories for different subjects like Physics, Chemistry, Botany, Zoology, Human Physiology Mathematics & Computer Science laboratories. Department of English has an updated Digital Interactive Language Laboratory.

#### **2. ICT infrastructure:**

The college has ICT enabled classrooms, computers, and printers to facilitate the teaching-learning process. The college has set up one digital language laboratory for spoken English. For developing e-content the college has recently developed LMS and set up one e-study centre. Two smart classrooms with all modern teaching aids has been setup at the college. To maintain the safety and security, the college has installed CCTV for 24X7 surveillance along with installation of Fire Extinguishers in different floors of the buildings. Campus has been covered with wi-fi connectivity. 100 Mbps bandwidth and BSNL leased line Optic Fiber internet connection with campus Wi-Fi is available.

#### **3. Auditorium:**

A 300 seated auditorium has been constructed for holding academic and cultural events.

#### **4. Library:**

The central library of the college is fully automated which uses integrated library Management System Known as e-Granthalay Software. The Library Management Software consists of Modules such as Book

Management, Book Accession, Membership, Books circulation, OPAC and Catalogues. The Server and cloud computing facility is maintained by MKCL. The Barcode facility for books and Membership is also provided. E-journals, Shodhganga membership, e-books, Database and internet facility are available for the students and the staff.

#### 5. **Gymnasium:**

For the all-round development of the students, the college provides fully equipped Gymnasium with modern equipments. The college extends support for all round development of the students. The students are trained and motivated to take part in various sports events at national and international level. Incentives like traveling allowance, dearness allowance, sports kits and tracksuits to the winners are provided to boost the confidence of the students.

#### 6. **Earn while learn scheme:**

The college has recently introduced EARN WHILE LEARN project as student support programme through which the needy and skilled students are given opportunity to earn alongside their ongoing study. The college has engaged six number of students for data entry of college library following selection procedure like submission of application, interview and skill test.

The college takes Feedback to ensure the quality of education and governance of the college both in online as well as offline mode from the stakeholders. After analysis of the Feedback suggestions are taken into consideration while sketching the futures plans and actions of the college.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

### Additional Information :

In 2015 the college has been accredited by NAAC. Since then the college has continued its efforts to further improve its infrastructural and academic parameters. To fulfill the recommendations of NAAC Peer Team and for quality enhancement of the institution the following steps have been taken.

- During 2019-20 academic session eight new subjects viz. Economics, Physics, Chemistry, Mathematics, Zoology Honours and Botany, Zoology and Human Physiology were introduced and affiliating university accorded affiliation for the same. Also certificate/diploma courses have been introduced in collaboration with NIELIT and Central Sanskrit University (Rashtriya Sanskrit Sansthan).
- Library has been automated and fortified with more titles and INFLIBNET.
- Alumni Association is registered and actively associated with the overall development of the college. <http://www.actripura.edu.in/admin/pdf/almni.jpg>
- Good numbers of teachers have participated in OC/RC/FDP etc.
- Sports facilities are augmented by setting up of well equipped Gymnasium ([http://www.actripura.edu.in/index\\_page.asp?sln=47](http://www.actripura.edu.in/index_page.asp?sln=47)) , Badminton Court (<http://www.actripura.edu.in/admin/pdf/Playground%20RUSA.jpg>) and through procurement of sports equipments.
- New science labs have been created for Biological sciences and Physical science labs have been upgraded with new equipments and facilities.
- Construction of Fifty-seated Girls' Hostel has already been started.
- The college has signed official MoUs with

IGNOU-[http://www.actripura.edu.in/admin/pdf/ilovepdf\\_merged%20\(1\).pdf](http://www.actripura.edu.in/admin/pdf/ilovepdf_merged%20(1).pdf)

NEILIT- [http://www.actripura.edu.in/admin/pdf/NEILIT-merged\\_compressed\\_compressed.pdf](http://www.actripura.edu.in/admin/pdf/NEILIT-merged_compressed_compressed.pdf)

ICFAI - <http://www.actripura.edu.in/admin/pdf/ICFAI.pdf>

and Central Sanskrit University for academic and cultural exchange.

The college has a Centre for distance Education under Tripura University. The centre is successfully running. A 62 years old woman of Assam has completed her graduation from our centre.

As a part of outreach activity the faculty members are taking classes of school children of neighboring H.S schools.

For maintenance of female hygiene the college has installed Sanitary Napkin Vending Machine with incinerator.

For providing classes on Spoken English the college has set up a Digital Language Lab.

The faculty members of this college are committed to social service. Recently, an amount of Rs.50,000/-donated to CMs Relief fund. <http://www.actripura.edu.in/admin/banner/IMG-20201016-WA0002.jpg>

As a step towards use of renewable energy, the college has sent a proposal to TRED A for setting up a 10KV online solar grid on the roof top of academic building.

## **Concluding Remarks :**

We feel privileged to submit this SSR prepared with the help of data and documents of last five years available at our college. The college is striving hard to provide quality education to the needy and economically weaker sections of the society. College has shown positive changes since its establishment in academics and administration. It has achieved various milestones over the years. Students are always at the center and we strive hard for their overall development. With the able support of the devoted and hardworking staff, and the stakeholders, college is trying to achieve its holistic development.

The college not only improving the physical facilities of the college, but also, on the other hand, the college has given much prominence to the priorities in sustaining and developing environmental awareness through various endeavors, and hence to mention that college keeps environmental issues on the top priority. Our college is a totally plastic-free and green campus and we have received a certificate of appreciation from the Tripura State Pollution Control Board in this regard.

Though college is situated in rural area still we are providing quality and advanced education to rural masses through ICT enabled teaching-learning methods and hence it shows our strength in the quest for excellence.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.3.3	<p><b>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</b></p> <p><b>1.3.3.1. Number of students undertaking project work/field work / internships</b>            Answer before DVV Verification : 245            Answer after DVV Verification: 147</p> <p>Remark : As per documents shared by HEI</p>																				
2.1.2	<p><b>Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)</b></p> <p><b>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>128</td> <td>119</td> <td>142</td> <td>153</td> <td>108</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>137</td> <td>161</td> <td>56</td> <td>179</td> <td>108</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per list of students admitted from reserved category.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	128	119	142	153	108	2018-19	2017-18	2016-17	2015-16	2014-15	137	161	56	179	108
2018-19	2017-18	2016-17	2015-16	2014-15																	
128	119	142	153	108																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
137	161	56	179	108																	
3.1.1	<p><b>Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)</b></p> <p><b>3.1.1.1. Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>00</td> <td>2.25</td> <td>2.50</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>00</td> <td>00</td> <td>2.25</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	00	00	00	2.25	2.50	2018-19	2017-18	2016-17	2015-16	2014-15	00	00	00	00	2.25
2018-19	2017-18	2016-17	2015-16	2014-15																	
00	00	00	2.25	2.50																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
00	00	00	00	2.25																	

3.1.2	<p><b>Percentage of departments having Research projects funded by government and non government agencies during the last five years</b></p> <p><b>3.1.2.1. Number of departments having Research projects funded by government and non-government agencies during the last five years</b> Answer before DVV Verification:</p> <table border="1" data-bbox="306 472 1046 607"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>00</td> <td>01</td> <td>02</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 685 1046 819"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>00</td> <td>00</td> <td>01</td> </tr> </tbody> </table> <p><b>3.1.2.2. Number of departments offering academic programmes</b> Answer before DVV Verification:</p> <table border="1" data-bbox="306 898 1046 965"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	00	00	00	01	02	2018-19	2017-18	2016-17	2015-16	2014-15	00	00	00	00	01	2018-19	2017-18	2016-17	2015-16	2014-15					
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00	00	00	00	01																											
2018-19	2017-18	2016-17	2015-16	2014-15																											
3.1.3	<p><b>Number of Seminars/conferences/workshops conducted by the institution during the last five years</b></p> <p><b>3.1.3.1. Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years</b> Answer before DVV Verification:</p> <table border="1" data-bbox="306 1245 1046 1379"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>05</td> <td>02</td> <td>06</td> <td>03</td> <td>04</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1458 1046 1592"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>03</td> <td>02</td> <td>05</td> <td>03</td> <td>03</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per report of Seminar and conference provided by HEI.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	05	02	06	03	04	2018-19	2017-18	2016-17	2015-16	2014-15	03	02	05	03	03										
2018-19	2017-18	2016-17	2015-16	2014-15																											
05	02	06	03	04																											
2018-19	2017-18	2016-17	2015-16	2014-15																											
03	02	05	03	03																											
3.2.1	<p><b>Number of papers published per teacher in the Journals notified on UGC website during the last five years</b></p> <p><b>3.2.1.1. Number of research papers in the Journals notified on UGC website during the last five years.</b> Answer before DVV Verification:</p> <table border="1" data-bbox="306 1951 1046 2085"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>05</td> <td>01</td> <td>02</td> <td>00</td> <td>00</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	05	01	02	00	00																				
2018-19	2017-18	2016-17	2015-16	2014-15																											
05	01	02	00	00																											



Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
02	03	03	00	00

**3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years ( including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)**

**3.3.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
20	19	17	18	15

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
20	19	13	18	15

**3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years**

**3.3.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2345	1479	1043	1294	1474

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
718	765	719	497	538

Remark : Deviation based on supporting activity participation report shared by HEI. No of students is less than 2.1 metric

**3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years**

**3.4.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
05	00	00	00	00

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
03	00	00	00	00

Remark : As per supporting document shared by HEI

**3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years****3.4.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
01	00	00	00	00

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

**4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)****4.1.3.1. Number of classrooms and seminar halls with ICT facilities**

Answer before DVV Verification : 5

Answer after DVV Verification: 4

**4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)****4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1.26686	53.17943	56.26111	17.02849	29.41071

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	50.25	22.23	9.56	19.02

Remark : As per supporting document shared by HEI

4.4.1 **Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0.47142	0.287	3.86054	3.13351	6.17285

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0.44	0.07	2.72	3.11	3.33

Remark : As per supporting document shared by HEI

5.1.4 **Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
261	121	214	204	89

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
64	0	72	54	27

Remark : As per supporting document shared by HEI. DVV has not considered students benefitted from guidance for employment as it is not part of this metric

5.2.1 **Average percentage of placement of outgoing students during the last five years**

**5.2.1.1. Number of outgoing students placed year - wise during the last five years.**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
17	16	11	19	18

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	2	1	3

Remark : DVV has made the changes as per provided offer letter of outgoing students by HEL. Provided appointment letter for the year 2019-20 has not considered.

**5.2.2 Average percentage of students progressing to higher education during the last five years****5.2.2.1. Number of outgoing student progressing to higher education.**

Answer before DVV Verification : 87

Answer after DVV Verification: 62

Remark : DVV has considered student count on pro-rata basis based on transfer certificate of students by HEL.

**5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
08	01	03	10	10

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

**5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
13	05	09	17	19

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
13	05	09	17	19

Remark : Qualifying Certificates are not provide by HEI. DVV has not considered appointment letters and grade sheet in Bachelor Degree.

5.3.1 **Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
19	02	02	05	08

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
18	00	01	03	06

Remark : DVV has not considered Participation Certificate and awards received in Inter-college competition.

5.3.3 **Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
04	04	04	03	03

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
02	01	03	01	03

6.3.3 **Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

**6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
03	00	00	00	00

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
01	00	00	00	00

7.1.2

**The Institution has facilities for alternate sources of energy and energy conservation measures**

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has made the changes as per provided bills of Sensor-based energy conservation and Use of LED bulbs/ power efficient equipment by HEI.

**2.Extended Profile Deviations**

ID	Extended Questions																				
1.2	<p><b>Number of programs offered year-wise for last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>09</td> <td>09</td> <td>09</td> <td>09</td> <td>09</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>11</td> <td>11</td> <td>11</td> <td>11</td> <td>11</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	09	09	09	09	09	2018-19	2017-18	2016-17	2015-16	2014-15	11	11	11	11	11
2018-19	2017-18	2016-17	2015-16	2014-15																	
09	09	09	09	09																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
11	11	11	11	11																	
2.3	<p><b>Number of outgoing / final year students year-wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>196</td> <td>156</td> <td>178</td> <td>170</td> <td>137</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	196	156	178	170	137										
2018-19	2017-18	2016-17	2015-16	2014-15																	
196	156	178	170	137																	

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
208	211	258	233	184

3.2 **Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4.742	58.66666	62.35529	39.30745	54.29698

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4.7	58.61	71.77	39.22	54.25